

Ontario Association of Architects

Annual Report

18





# Ontario Association of Architects

The Ontario Association of Architects (OAA) is a self-regulating, self-governing organization established under the *Architects Act*. The Association governs its members and regulates the practice of architecture in Ontario in order that the public interest may be served and protected.

Membership includes 4,269 architects and Licensed Technologists OAA, 1,656 interns and 1,333 in other status categories. There are 1,852 architectural practices in Ontario.

Among the OAA's many responsibilities are:

- establishing standards of qualification for admission into the profession, including education, experience and examination;
- establishing standards of skill and proficiency of all members;
- maintaining standards of professional ethics;
- providing professional liability insurance through Pro-Demnity Insurance Company;
- promoting architecture and the built environment for the benefit of Ontarians; and
- supporting Ontario's architects in meeting the standards of the profession.

To serve its members and the public, the Association offers a wide range of programs and services.

The OAA is governed by a Council of 15 architects and one Licensed Technologist OAA elected by the membership, and five members of the public appointed by the Province of Ontario. The OAA also has one non-voting member of Council who is an Intern Architect. The work of Council is assisted by over 200 volunteers working on numerous committees and task groups, 13 regional societies throughout Ontario (with a society membership of 2,100) and an Association staff of 31.

## Vision

An Ontario in which architects are valued contributors to society, by creating a safe and healthy built environment that performs at the highest levels and elevates the human spirit.

## Mission

To serve the public interest through the regulation, support and promotion of the profession of architecture in Ontario.

## Mandate

To regulate and govern the practice of architecture in Ontario in the service and protection of the public interest in accordance with the *Architects Act*, its Regulations and By-laws; to develop and uphold standards of skill, knowledge, qualification, practice and professional ethics among architects; and, to promote the appreciation of architecture within the broader society.



### Ontario Association of Architects

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## Annual Report

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# President's Report



Founder Media

As I reflect on this past year of accomplishment for the Council of the Ontario Association of Architects, I can't help but feel amazed at how quickly the past two years of being the OAA President have passed by. They have been interesting and challenging years and a time for bold new initiatives for the profession and for architecture in Ontario and across the country. It has been an honour and a privilege to have been given this opportunity to lead and to speak for the profession.

We have learned much about ourselves as a self-governing profession over this time. Through our ongoing campaign for better RFPs and contracts, we have learned that when we stand up for the public interest, we stand up for ourselves and the important value of the work we do. We also learned that when we say no, as a profession, to terms and conditions for our work that is not in the public interest, it has impact. Through this, we have learned about the power of speaking with one voice on such important issues.

We have also learned the important lesson of integrity. It's not enough to talk the talk—we must also walk the walk as a self-governing regulatory association and as a profession. To continue to maintain the privileged position of a protected scope of practice, it's imperative that our regulatory role is exercised responsibly and clearly in the public interest. We must not only prevent those who would practise architecture without the necessary qualifications from doing so, but we must also ensure that our own members understand and uphold the professional conduct standards that we set. This is our core reason for existing, and we must not lose sight of it.

I want to congratulate my Council colleagues and the remarkable staff of the OAA for all that we have accomplished together over the past year. As always, not everything we start in any given year gets finished in such a short time frame. Much remains a work in progress. Here is a partial list of some of the year's highlights:

- Continued the vigorous effort of the past several years in triaging RFP and contract language, issuing *RFP Alerts* where we felt the need to highlight concerns;
- Engaged with the legal profession in a series of discussions about inappropriate contract language;
- Began a process of reconsidering our OAA standard contracts to try to bridge the gap between client expectations and our professional obligations to protect the public interest;
- Continued to develop our new partnership with Association of Registered Interior Designers of Ontario (ARIDO) in regulating a restricted scope of practice in interior design under the *Architects Act*;
- Reached outside of our profession to open and continue dialogue with the allied design professions of engineering, planning, landscape architecture and interior design on a range of issues of common concern;
- Began a project to redesign and modernize the OAA Website;
- Launched OAA micro-websites on several special topics;
- Began a project to enhance regulatory transparency in the public interest;
- Completed a study on housing affordability, publishing the report on the OAA Website (and now actively considering next steps in publicizing this work);
- Shepherded the OAA Headquarters Renew + Refresh Project, in pursuit of Zero Net Carbon, through a year of construction, targeting a successful reopening in the spring of 2019;
- Began an important roundtable conversation about Reconciliation for architecture and the de-colonization of the profession;
- Engaged with the Project Manager Service Providers (PMSPs) in an important roundtable that included the perspectives of PMSPs, owners and architects in a discussion about better outcomes;

- Launched the second phase of the refresh of our OAA Honours and Awards program with SHIFT 2019 Infrastructure/ Architecture Challenge (we are excited to unveil the results at the 2019 OAA Annual Conference);
- Continued to support the Royal Architectural Institute of Canada (RAIC) updating of the Canadian Handbook for Practice (CHOP); and
- Provided strong support and leadership at the national level for the development of an Architecture Policy for Canada through a broad public consultation.

Whew! I think we can safely say it was a busy and productive year, and I know that this list is far from complete. Through it all, we never lost sight of the key message from our very successful 2018 OAA Conference in Toronto—BOLD BY DESIGN. This Conference told us why it is so important for architecture to find and use its voice for positive change.

I certainly hope that you will agree that in 2018 the Ontario Association of Architects has not been afraid to be Bold by Design!

A handwritten signature in black ink, appearing to read "John K. Stephenson". The signature is fluid and cursive, with the first name "John" being more prominent and stylized.

*John K. Stephenson, Architect  
OAA, MAA, FRAIC  
President*

# Council



From left to right: J. Gordon Erskine, Wayne Medford, Magid Youssef, Walter Derhak, J. William Birdsell, Elaine Mintz, Jeremiah Gammond, Vanessa Fong, Mazen Alkhaddam, Amir Azadeh, President John Stephenson, Mélisa Audet, Sarah Murray, Kathleen Kurtin, David Sin, David C. Rich, Ana Stefanovic and Don Ardiel.  
Absent: Ken Jennings, Jeffrey Laberge, Michelle Longlade and Robert Sirman.

*John Stephenson*  
President  
Province of Ontario

*Kathleen Kurtin*  
Senior Vice President and  
Treasurer  
City of Toronto

*Mélisa Audet*  
Vice President Regulatory  
Province of Ontario

*Walter Derhak*  
Vice President Practice  
Western Ontario

*J. Gordon Erskine*  
Vice President Strategic  
Eastern Ontario

*Vanessa Fong*  
Vice President  
Communications  
City of Toronto

*Mazen Alkhaddam*  
Central Ontario

*Don Ardiel*  
Western Ontario

*Amir Azadeh*  
City of Toronto

*J. William Birdsell*  
Province of Ontario

*Jeremiah Gammond*  
Licensed Technologist OAA

*Ken Jennings*  
Lieutenant Governor in  
Council Appointee  
(January to August)

*Jeffrey Laberge*  
Northern Ontario

*Michelle Longlade*  
Lieutenant Governor in  
Council Appointee  
(January to June)

*Wayne Medford*  
Lieutenant Governor in  
Council Appointee

*Elaine Mintz*  
Lieutenant Governor in  
Council Appointee

*Sarah Murray*  
Eastern Ontario

*David C. Rich*  
City of Toronto

*David Sin*  
Province of Ontario

*Robert Sirman*  
Lieutenant Governor in  
Council Appointee

*Ana Stefanovic*  
Province of Ontario –  
Non-Voting Seat

*Magid Youssef*  
Central Ontario

## Council Meetings 2018

- January 25
- March 8
- May 23
- June 20
- September 13
- November 1
- December 14

Members and associates (as observers) are encouraged to attend a Council Meeting.

Contact: (at least three days before the meeting)  
Tina Carfa, Executive Assistant, Executive Services  
e: [tinac@oaa.on.ca](mailto:tinac@oaa.on.ca)  
T: 416.449.6898

# Executive Director's Report



Funder Media

My message begins with a sincere thank you to members, Council and staff for patience and understanding this past year as we conducted our daily operations from a temporary location in order to facilitate the renovation of the OAA Headquarters. Even though we experienced some of the pains of being uprooted from our home, the work of the OAA marched on without missing a beat and a number of notable projects and initiatives came to fruition.

I have enjoyed working with so many members of the profession for more than 25 years now, and the one comment that always seems to surface during a member's volunteer time is, "I had no idea how much stuff the OAA is doing and involved in." The many entries and sections in this Annual Report offer a sense of this spectrum of work, and the accomplishments of 2018, but I wanted to address two important activities in particular: the OAA Headquarters renovation and our collaboration with the Association of Registered Interior Designers of Ontario (ARIDO).

The year began with the highly anticipated Renew + Refresh Project, updating the OAA's building at 111 Moatfield Drive. After a number of years of diligent study, discussion and debate, it was full steam ahead with the major overhaul of the interior of the building as well as a deep energy retrofit that is designed to not only exceed energy targets set out in the 2030 Challenge, but also bring the OAA Headquarters to zero net carbon.

With the building more than 25 years old, this much-needed repair and updating was the major focus for OAA administration and Council for 2018; it reconfirms our long-term commitment to the profession's iconic Headquarters. Staff, Council and member volunteers alike are excited to return operations to 111 Moatfield in 2019, as well as to seize new opportunities to use and grow in the modernized and refreshed building.

Acute attention to the OAA's finances over the years by both Council and staff has helped ensure that this project was undertaken with the Association in a sound financial position, now and into the future.

As Executive Director, I feel fortunate to have been involved in such a major project—one that has provided an excellent opportunity to gain an even better understanding of the architectural profession's incredible role and responsibilities in day-to-day practice. Further, our building renovation project has been documented throughout, allowing it to serve as a great education and public awareness resource well into the future.

In 2018, attention has also been paid to the changing landscape relative to the professions at large and the regulators responsible for them. With the public's safety and best interests at the forefront, there is increased public and government scrutiny into the role of regulators and transparent fulfilment of their duties. The OAA continues to be proactive, responsive and diligent in its work to ensure that the public interest is protected.

In keeping with its responsibility to regulate the practice of architecture in Ontario, the OAA has made considerable advancements with respect to its partnership with ARIDO. As directed by government, the OAA and ARIDO have worked to define a model that would facilitate the regulation of interior designers and a scope of practice under the *Architects Act*.

The bulk of consultation with OAA and ARIDO members was conducted in 2018, culminating with formal confirmation by each organization to proceed with the proposed model and direction. The OAA strongly believes that a more holistic integration of design professionals through this initiative will better support the professions so they may continue to meet and exceed their responsibilities to serve in the interest of the public and the built environment. I look forward to continuing to work with Council and the leadership of ARIDO on this transformational initiative, and for the day when we welcome interior designers to our membership.

I thank OAA staff, Council and all our committee volunteers for their dedication and commitment to the Association and to the architectural profession.

A handwritten signature in black ink, reading "Kristi Doyle". The signature is fluid and cursive, with a large, stylized 'D'.

Kristi Doyle,  
Hons. B.A.(PPA), Hon. MRAIC  
Executive Director



# OAA Awards 2018



Sebastian Wilson Leav

1.



doubleSpace Photography

2.



Richard Seck

3.



DoubleSpace Photography

4.



Ben Rahm/A+Frame

5.



Adrien Williams

6.

## Design Excellence

1. *Bahá'í Temple of South America*  
Santiago, Chile  
Hariri Pontarini Architects
2. *Casey House Renovation and Extension*  
Toronto, ON  
Hariri Pontarini Architects; E.R.A. Architects Inc. (Heritage Consultant)
3. *Collaborative Greenhouse Technology Centre*  
Vineland, ON  
Baird Sampson Neuert Architects Inc.
4. *Double Duplex*  
Toronto, ON  
Batay-Csorba Architects
5. *House on Ancaster Creek*  
Ancaster, ON  
Williamson Williamson Inc.
6. *Julis Romo Rabinowitz Building & Louis A. Simpson International Building, Princeton University*  
Princeton, NJ, USA  
KPMB Architects
7. *Limelight Bandshell*  
North York, ON  
Paul Raff Studio Incorporated Architect



Jack Landau

7.



Bob Gunda

8.



Adrien Williams

9.



800piece photography

10.

8. *McEwen School of Architecture/ École d'architecture McEwen*  
Sudbury, ON  
LGA Architectural Partners Ltd.

9. *Remai Modern*  
Saskatoon, SK  
KPMB Architects (Design Architect); Architecture49  
(Architect of Record)

10. *Wellington Building Rehabilitation*  
Ottawa, ON  
NORR Architects & Engineers Limited



Courtesy of SUULIN ARCHITECTS inc.

11.

**Michael V. and Wanda Plachta Award** - see #5

**People's Choice Award** - see #1

**Lieutenant Governor's Award  
for Design Excellence in  
Architecture** - see #2

**Best Emerging Practice**  
11. SUULIN ARCHITECTS inc.

**G. Randy Roberts Service Award**  
Recognizing members of the OAA for extraordinary service to the members.

12. Janna S. Levitt

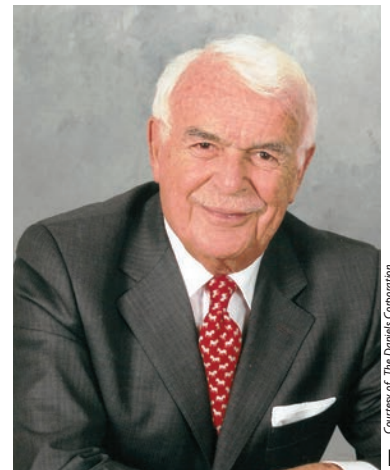
**Order of da Vinci**  
Presented to persons who have made a significant and meaningful contribution to the profession of architecture.

13. John H. Daniels



Courtesy of Janna S. Levitt

12.



Courtesy of The Daniels Corporation

13.

# OAA Awards Program

## OAA Awards Program

Over the course of the year, the OAA Awards Steering Committee continued its implementation of the recommendations of the 2016 OAA Awards Program Review Report, which aimed to refocus how the Association promotes and celebrates architectural excellence.

Having adopted a two-year cycle with the Design Excellence Awards, Lifetime Design Achievement and Best Emerging Practice presented in even-numbered years and a new “Challenge” inducement presented in odd-numbered years, the Committee set out to define what this aspirational, public-facing program would be.

Working with communications consultants Whitman Emerson, a task group developed the concept that evolved into the new SHIFT Architecture Challenge, which aimed to highlight the distinct contribution architects and architectural thinking bring to addressing key societal issues. The program invites Ontario architects and their collaborative teams to respond to an identified area of concern using their skills and insights. Its first edition is titled the SHIFT 2019 Infrastructure/Architecture Challenge.

Throughout the year, the SHIFT Task Group met to determine how this program would take shape. A plenary session at the 2018 OAA Annual Conference introduced the concept to the membership and a biweekly e-mail newsletter accompanied SHIFT’s launch in the fall to answer questions and provide case study examples of projects

exemplifying the program’s spirit. The close for SHIFT submissions was set for January 2019, at which point a jury would curate a selection for promotion in the year to come.

The 2018 Design Excellence winners, meanwhile, ranged from cultural temples in Chile and breathtaking community hubs to university spaces and Ontario residences, urban and rural. This year, more than 111 submissions were received. The winners shown on pages 5 and 6 were chosen after being judged on criteria including creativity, context, sustainability, good design/good business and legacy. Together, they illustrate the excellence of both individual award winners and the profession as a whole.

Additional awards presented at the Conference included the Michael V. and Wanda Plachta Award, People’s Choice Award, and the Lieutenant Governor’s Award for Design Excellence in Architecture.



Left to right: Paul Stevens, Isabelle Bradbury, David Theodore, Anne Bordeleau and Carl Blanchaer.

### **Design Excellence, Plachta Award, Sustainable Design Excellence & Lieutenant Governor's Award**

Carl Blanchaer, Principal, WZMH

Anne Bordeleau, Director, University of Waterloo, School of Architecture

Isabelle Bradbury, Principal, Isabelle Bradbury architecture inc.

Paul Stevens, Senior Principal Architect at ZAS Architects + Interiors Inc.

David Theodore, Professor, McGill University School of Architecture



Left to right: Diana Osborne, Sheila Penny, John Stephenson and Amber Salach.

### **Order of da Vinci, G. Randy Roberts & Best Emerging Practice**

Diana Osborne, Architect, Osborne Architect

Sheila Penny, Vice President, Facilities Management, Toronto Community Housing

Amber Salach, Chair, Northern Ontario Society of Architects

John Stephenson, OAA President, Architect, Managing Partner, FORM Studio Architects Inc.

For further updates on the awards program, visit the OAA Website at [www.oaa.on.ca](http://www.oaa.on.ca)

# OAA Conference

May 23–25, 2018

MTCC South Building and Delta Hotel  
Toronto, Ontario

More than 1500 people participated in the 2018 OAA Annual Conference, and its various events at the Metro Toronto Convention Centre's South Building, the Delta Hotel and the Evergreen Brick Works. Titled “Bold By Design,” the three days included 54 ConEd sessions (including modules from the Admission Course) as well as technical tours.

The festivities kicked off with a Welcome Reception, followed by the 128th Annual General Meeting (AGM). The evening’s master of ceremonies, Alain Rabeau, introduced OAA President John Stephenson who helped present the winners of the G. Randy Roberts Service Award and the Order of da Vinci—Janna S. Levitt and John H. Daniels, respectively. The event also served to announce the Members of Long Standing, offer Certificates of Appreciation to past Councillors and celebrate the newest members of the Association.

The next day, a special OAA Plenary session introduced the SHIFT 2019: Infrastructure/Architecture Challenge, giving attendees their first glimpse of the new program, which targets a different societal issue every two years. OAA Vice President Vanessa Fong and Past-President Toon Dreessen, two people heavily involved with SHIFT’s development, explained the program’s history while special speaker Robin Mazumder explored the impact of urban design on how people think and feel. This was followed by a keynote luncheon featuring Ilana Ben-Ari, the founder and lead designer of Twenty One Toys, who discussed empathy, communication, collaboration and creativity.

On the final day of the Conference, the Recognition Lunch gave attendees a chance to applaud students who won awards from OAAAS, and also celebrate the OAA’s newest Honorary Members: politician and urban issues advocate Glen R. Murray and photographer (and former OAA Councillor) Michael Visser. That evening, the OAA Celebration of Excellence took place at the Brick Works, highlighting this year’s winners of the Association’s prestigious Design Excellence and Service Awards programs. Emceed by Jessica Holmes (TV’s *Royal Canadian Air Farce*), the event provided an overview of some of the most exciting building projects by Ontario architects—both within the province and beyond. It also served as the perfect lead-in for the After-Party, which brought together not only OAA members, but also other industry leaders, clients and allied professionals for an evening of entertainment, music and dining.



OAA Annual General Meeting  
Wednesday, May 23



SHIFT Challenge Plenary  
Thursday, May 24



Celebration of Excellence  
Friday, May 25

## Thank you to our Conference Sponsors



Keith Penner Photography

After-Party  
Friday, May 25



Keith Penner Photography

Sponsor Displays  
Wednesday, May 23 - Friday, May 25



Keith Penner Photography

Recognition Lunch  
Friday, May 25

- Mumby Insurance Brokers
- Concrete Council of Canada
- Union Gas Ltd and Enbridge Gas Distribution
- Pro-Deminity Insurance Company
- Canadian Wood Council
- Graphisoft
- Meridian Brick
- Brampton Brick Limited
- Steel Craft Door Products Ltd
- Unilock
- Gradient Wind Engineering Inc
- OCCDC
- MasonryWorx
- Durabond Products Limited
- PermaTint Limited
- HTS
- Peikko Canada
- Bailey Metal Products Ltd
- IKO
- Arconas
- Alpolc Material- Technoglass by ETG Canada
- Soprema
- Lumon
- ShimmermanPenn LLP
- Owens Corning
- Techno Metal Post
- CISC-ICCA
- Inline Fiberglass
- LP Building Products
- DuRock Alfacing International Ltd.
- Acrytec Panel Industries
- Parsons Precast Inc.
- Dorken Systems Inc
- Interactive Technical Software Inc
- KING
- Molok North America Ltd.
- Adex Systems
- Permacon
- Mason's Masonry Supply Ltd.
- Dryvit Systems Canada
- Canam-Buildings
- Viracon
- ZIP System
- RS Homes / LSI Engineering Ltd
- Crozier & Associates Consulting Engineers
- VELUX Skylights
- Notarius
- Drafting Clinic Canada
- Thames Valley Brick & Tile
- Prelco
- Sibley Righton LLP
- WSP
- ConstructConnect
- Ontario General Contractors Association
- Concrete Floor Contractors Association
- Keel Cottrelle LLP
- Arriscraft
- Canadian Architect
- Teknion
- Lauff

# Strategic Planning & Priorities

On February 8 and 9, 2018 the OAA Council held its annual Council Priorities and Planning Session at the Westin Prince Hotel, reviewing current projects and initiatives as well as discussing the Association's priorities for the new year. On Thursday evening, the focus was on the responsibilities and structure of the Council and Committees. Friday continued with discussion on the Priorities from 2017 and ongoing active projects to evaluate their progress as well as any resources which may be required for the coming year.

Wrapping up the annual Session was general discussion around the topics of protection of the public and support for the profession, the further integration of the design profession, and issues external to the OAA which the profession should be prepared to address. The day and a half session resulted in a number of priority action items for 2018.

## Key topics and discussion


### Thursday

- presentation on good governance and the roles and responsibilities of Councillors;
- overview of the OAA's Vision, Mission and Mandate; and
- overview of the OAA's existing Committee structure.

### Friday


- OAA Headquarters Renew + Refresh project;
- future partnership with the Association of Registered Interior Designers of Ontario (ARIDO);
- importance of indigenous architecture and an awareness campaign to strengthen the First Nations Communities;
- next steps in the development and establishment of a national architecture policy;
- work of the Interns Committee as well as brainstorming ways to improve internship;
- RFPs and procurement plus issues of professional roles and responsibilities;
- issues and challenges of working with project management service providers;
- potential new initiatives:
- strengthening national advocacy;
- the promotion of RAIC membership; and
- opportunities for committee and project integration.

## Vision, Mission & Mandate



An Ontario in which architects are valued contributors to society, by creating a safe and healthy built environment that performs at the highest levels and elevates the human spirit.

### Vision



To serve the public interest through the regulation, support and promotion of the profession of architecture in Ontario.

### Mission



To regulate and govern the practice of architecture in Ontario in the service and protection of the public interest in accordance with the *Architects Act*, its Regulations and By-laws; to develop and uphold standards of skill, knowledge, qualification, practice and professional ethics among architects; and, to promote the appreciation of architecture within the broader society.

### Mandate

# 2018 Council Action Items

## Action 1: Indigenous architecture

In regard to supporting Indigenous architecture and strengthening First Nations communities, members of Council who are passionate about this issue were encouraged to reach out to the President directly. Additionally, members of Council, or others who wanted to become further engaged, could join the RAIC initiative and become a member of the national Indigenous Architecture Task Group. The OAA will continue to look for opportunities for engagement on this issue through the work it does on other files where appropriate.

## Action 2: National Architecture Policy

The OAA would in principal continue to support the efforts of CALA towards the drafting, validation and adoption of a National Architecture Policy as a means for strengthening the value proposition of the architectural profession and guiding the procurement and delivery of building and infrastructure projects for all levels of government and the broader public sector.

## Action 3: ARIDO + OAA

The OAA would continue to collaborate with ARIDO in developing and implementing a framework for regulating the provision of interior design services under the *Architects Act* for approval by the Ontario government.

## Action 4: RFPs

The current activities being undertaken by the OAA relative to the review of RFP and contract language be maintained, which would include issuance of further resource tools to assist members; participation in a panel discussion with the OBA; completion of the conversation with Infrastructure Ontario (IO); enforcement where the *Architects Act* or Regulations are violated, as well as a more fulsome discussion that included the Practice Advocacy Coordination Team (PACT) and Policy Advisory Services (PAS) to evaluate the success of actions to date and develop further direction and recommendations aimed at more systemic solutions. As one example, updating of OAA 600 would be considered to address some of the ongoing client concerns and to narrow the gap between our standard contracts and client expectations.

## Action 5: RAIC Membership Promotion

The OAA would make additional efforts to promote membership in the RAIC, as well as lend support to specific RAIC activities. There was support as well for the OAA President to become more vocal in supporting membership in the RAIC.

## Action 6: PACT

The name of PACT be changed to 'Policy Advocacy Coordination Team.'

## Action 7: Discipline Decisions

The Vice President Regulatory to discuss further with OAA staff as well as the Vice President Strategic the issue of transparency and publication of Disciplinary Decisions and the role of the OAA as the regulator in this regard.

## Action 8: Project Management Service Providers Strategy

PACT, Practice and the Continuing Education Committees, and the Vice President Regulatory, would collaborate to address their respective aspects of an overall strategy for responding to the disruption of the Project Management Service Providers and that this effort be coordinated by the respective Vice Presidents who will come together to prepare a report and recommendations for a comprehensive strategy for Council later in the spring.

## Action 9: Committee Mandates Refresh

All standing committees of the OAA would be asked to review their mandates during 2018 to ensure alignment with the Vision, Mission and Mandate of the OAA and Council priorities. Committees were asked to give due consideration to opportunities for consolidation and collaboration with other committees and to their continued need and purpose.

February 2018 OAA Council Planning Session ACTION MATRIX						
Action Items	VP Reg	VP Pract	VP Comms	VP Strat	SVP & Treas	PRES
1 First Nations			X	X		X
2 Nat'l Arch Policy						X
3 ARIDO etc	X	X	X		X	X
4 Procurement & Contracts	X	X		X		X
5 National Advocacy			X			X
6 PACT Role				X		X
7 PMSP Engagement	X	X	X	X		X
8 Regulatory Transparency	X			X		X
9 Standing Committee Refresh	X	X	X	X	X	X



# Committee Structure

## Organization

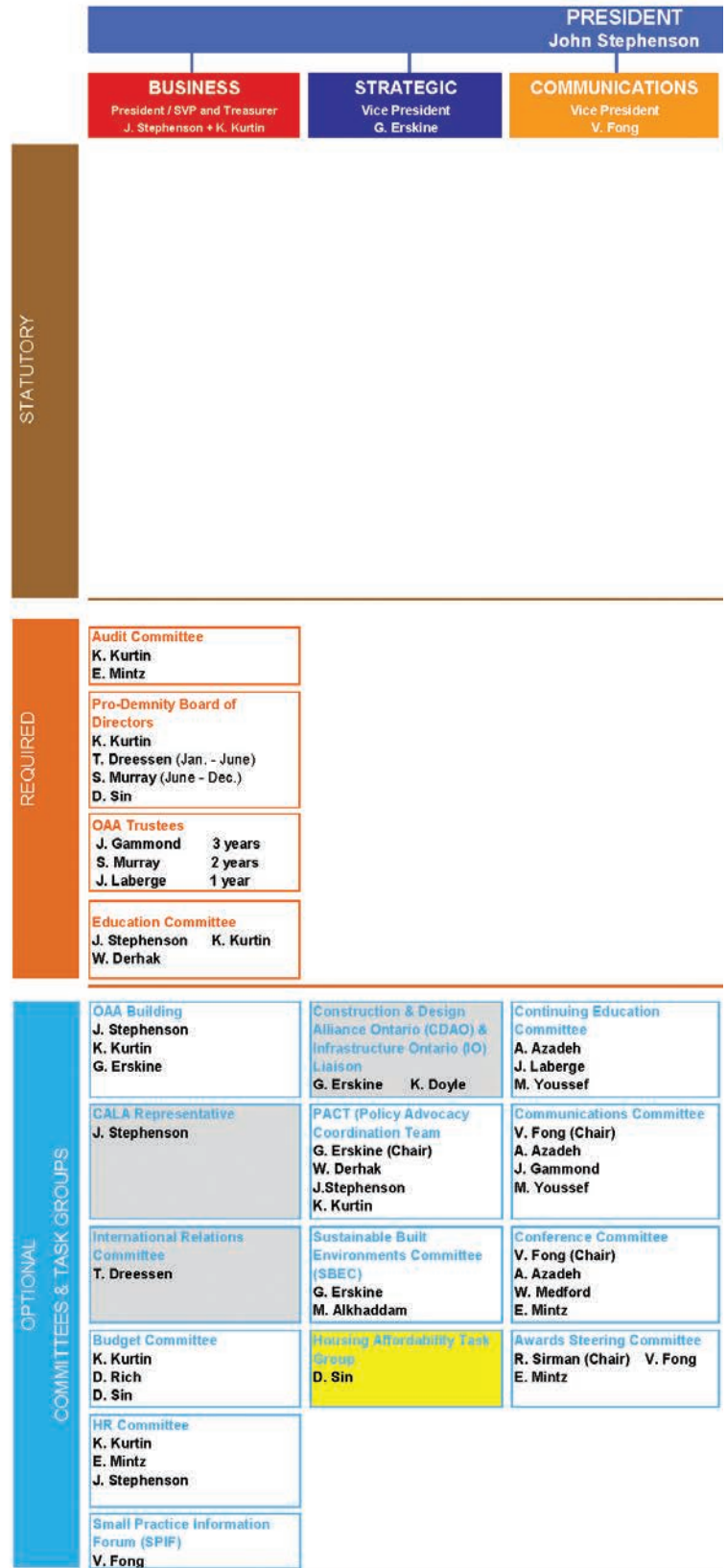
The priorities and work of Council continue to be organized under five Vice President Portfolios for 2018:

- Business;
- Strategic;
- Communications;
- Regulatory; and
- Practice.

Councillors were appointed to each of the Committees and Task Groups (see chart).

Councillor Liaisons were appointed to each of the Local Architectural Societies to encourage engagement with Council, feedback from members, dissemination of information and an ongoing link to the Association.

## Committees & Task Groups\* Councillor Appointments -



\* 2018 Committee and Task Group lists, including Councillors, Members at large and OAA Staff Support are located at the end of each of the reports on the pages to follow.

<b>REGULATORY</b> Vice President M. Audet	<b>PRACTICE</b> Vice President W. Derhak	<b>SOCIETIES</b> President J. Stephenson
-------------------------------------------------	------------------------------------------------	------------------------------------------------

Complaints Committee <b>G. Erskine</b> <b>R. Sirman</b> <b>S. Murray</b>
Complaints Review Councillor <b>K. Jennings (Jan. to Aug.)</b>
Discipline Committee <b>M. Audet (Chair)</b> <b>W. Medford</b> <b>E. Mintz</b>
Experience Requirements Committee <b>M. Audet (Chair)</b> <b>D. Ardiel</b> <b>B. Birdsell</b>
Fees Mediation Committee <b>B. Birdsell (Chair)</b>
Registration Committee <b>M. Audet (Chair)</b> <b>D. Rich</b>

CExAC <b>T. Dreessen</b>	OAAAS Board <b>M. Youssef</b> <b>D. Ardiel</b>
	Practice Review Committee <b>W. Derhak (Chair)</b>

Public Interest Review Committee <b>B. Birdsell</b> <b>J. Laberge</b> <b>E. Mintz</b> <b>D. Rich</b>	Practice Committee <b>W. Derhak (Chair)</b> <b>M. Alkhaddam</b>	Grand Valley <b>B. Birdsell</b> Hamilton/Burlington <b>V. Fong</b> London <b>W. Derhak</b> Niagara <b>B. Birdsell</b> Northumberland- Durham <b>W. Medford</b> North Bay <b>J. Laberge</b> Northern Ontario <b>J. Laberge</b> Ottawa <b>G. Erskine</b> Northwestern Ont <b>J. Gammond</b> Toronto <b>M. Audet</b> St. Lawrence Valley <b>S. Murray</b> Trent <b>W. Medford</b> Windsor <b>W. Derhak</b>
The Interns Committee <b>M. Audet (Chair)</b> <b>D. Rich</b> <b>A. Stefanovic</b>	Engineers Architects and Building Officials (EABO) <b>W. Derhak</b>	
	Sub-Committee on Building Codes and Regulations (SCOBCAR) <b>Walter Derhak (Chair)</b> <b>J. Gammond</b>	
	Project Administration Resource Committee (PARC) <b>D. Sin</b>	
	OAA/OGCA Best Practices Committee <b>W. Derhak</b> <b>G. Erskine</b> <b>J. Stephenson</b>	

<b>BUSINESS</b>	
President / SVP and Treasurer J. Stephenson + K. Kurtin	
<b>Audit Committee</b> K. Kurtin E. Mintz	
<b>Pro-Demnity Board of Directors</b> K. Kurtin T. Dreessen (Jan. - June) S. Murray (June - Dec.) D. Sin	
<b>OAA Trustees</b>	
J. Gammond	3 years
S. Murray	2 years
J. Laberge	1 year
<b>OAA Building</b> J. Stephenson K. Kurtin G. Erskine	
<b>CALA Representative</b> J. Stephenson	
<b>International Relations Committee</b> T. Dreessen	
<b>Budget Committee</b> K. Kurtin D. Rich D. Sin	
<b>HR Committee</b> K. Kurtin E. Mintz J. Stephenson	
<b>Small Practice Information Forum (SPIF)</b> V. Fong	

## Audit Committee

The Terms of Reference for the Audit Committee are to see that accounting policies and internal controls are established and followed, and that the OAA issues financial statements that are balanced, and present a reasonable assessment of the Association's financial position. The Audit Committee met with the auditors, Grant Thornton, Chartered Accountants, Licensed Public Accountants twice during the year: once for the pre-audit meeting to plan the audit; and once for the post-audit meeting to review the financial statements in detail, including the auditor's report.

Grant Thornton has advised that the Association's financial statements present fairly, in all material respects, its financial position as at November 30, 2018 in accordance with generally accepted accounting principles. Grant Thornton has issued an unqualified audit opinion.

OAA Council received the audited financial statements presented by the Audit Committee in March 2019. The audited financial statements are further presented to the membership at the Annual General Meeting.

The Audit Committee comprises the Senior Vice President and Treasurer, one Lieutenant Governor in Council (LGIC) Appointee and one Member at large, under Terms of Reference approved by Council.

### 2018 Audit Committee

*Kathleen Kurtin, Senior Vice President and Treasurer*  
*Elaine Mintz, Lieutenant Governor in Council Appointee*  
*Catherine Hermon, Member*

## Budget Committee

The Budget Committee is responsible for the OAA's annual budgeting process.

Beginning in July, the Committee worked with the Senior Vice President and Treasurer and senior staff in the preparation of the annual budget for approval by the Council early in November.

The Committee is appointed by Council annually and comprises a minimum of three members of the Council, one of which is the Senior Vice President and Treasurer. The Senior Vice President chairs the Committee.

The Committee reports to the Council on an annual basis in the form of the presentation of the draft annual budget to the Council for its approval.

### 2018 Budget Committee

*Kathleen Kurtin, Chair, Senior Vice President and Treasurer*  
*David C. Rich, Councillor*  
*David Sin, Councillor*

## Human Resources Committee

The mandate of the Human Resources Committee is to allow for an appropriate level of participation by the Council in terms of the oversight of the OAA's human resources (HR), and ultimate oversight and responsibility for the governance of the OAA.

As part of its stated mandate, the Committee conducted the annual performance review of the Executive Director in November 2018.

### 2018 Human Resources Committee

*John Stephenson, President*  
*Kathleen Kurtin, Senior Vice President and Treasurer*  
*Elaine Mintz, Lieutenant Governor in Council Appointee*

## OAA Building Committee

The OAA Building Committee is responsible for oversight of the renovation and refresh of the OAA Headquarters at 111 Moatfield Drive. The Committee's work in 2018 focused on monitoring the renovation project, which was under construction as of January 2018. OAA Building Committee Chair Sheena Sharp was appointed by OAA Council as the owner representative for the construction phase. The general contractor was MJ Dixon.

A 12-month construction schedule was confirmed at the outset of the project, and the Committee met monthly with architect David Fujiwara for regular updates on overall progress.

The project continues to be on target to meet the 2030 Challenge a full 12 years ahead of schedule. It also includes a complete refresh of the interior spaces of the building, providing enhanced meeting facilities, as well as staff and member social spaces.

The Committee was also responsible for identifying a digital vision for the newly renovated headquarters as well as making recommendations, based on a report of a consultant, regarding the artwork for the building moving forward. In concert with senior staff, the Committee also worked with Fujiwara to finalize the furniture selections, supporting the transformation of the OAA offices into a modern, studio-like, flexible and collaborative work space that reflects best practices in office design and the modern technological realities of work flows.

OAA Council and the Committee will turn their focus in 2019 to leveraging specific elements of the design and construction in order to maximize on educational opportunities for OAA members, as well as positioning the profession as leaders in climate action through responsible architectural design. The entire process has been captured on time-lapse video as well as through 360 digital photography at specific intervals.

The OAA will resume operations at its Headquarters in spring 2019. The official reopening of the OAA Headquarters will take place in fall 2019 with a public celebration.

### 2018 Building Committee

*Sheena Sharp, Chair*

*Toon Dreessen, Member*

*John Stephenson, President*

*Kathleen Kurtin, Senior Vice President and Treasurer*

*Gordon Erskine, Vice President Strategic*

*Staff Support:*

*Kristi Doyle, Executive Director*

*Marilyn McInnes, Manager of Finance and Administration*

## Education Committee

The Education Committee comprises the President, Senior Vice President and Treasurer and Vice President Practice. The Education Committee meets at least once a year in accordance with existing procedures to ensure the disbursement of awards under the OAA Trust Fund are made by the approved procedures. As well, the Education Committee reviews the procedures for the disbursement of funds for the OAA scholarships and awards. The Education Committee gives direction to the Manager of Finance and Administration each year with respect to the funds held under the direction of the OAA Trust Fund.

### 2018 Education Committee

*Walter Derhak, Vice President Practice*

*Kathleen Kurtin, Senior Vice President and Treasurer*

*John Stephenson, President*

*Staff Support:*

*Kristi Doyle, Executive Director*

## Pro-Demnity Insurance Company Board of Directors

The OAA Executive Committee and representatives of Pro-Demnity Insurance Company (ProDem) meet on a semiannual basis to increase communication and understanding between the two organizations. The OAA is its sole shareholder and maintains its close working relationship with the staff and the Board. Pro-Demnity Insurance Company by-laws require that the Senior Vice President and Treasurer sit on the ProDem Board of Directors, in addition to two Councillors. These appointments are confirmed at the annual meeting of the Shareholders, which happens in June each year.

### Pro-Demnity Insurance Company Board of Directors 2018-19

*Hari Panday, Chair*

*Jamie Wright*

*Debbie Fischer*

*Kathleen Kurtin, OAA Senior Vice President and Treasurer*

*Sarah Murray (from June 2018)*

*Debra Krakow*

*Joanne McCallum*

*Binah Nathan*

*Lea Ray*

*Barbara Haynes (from September 2018)*

*Susan Ruptash (to September 2018)*

*David Sin*

*Byron Treves, President and CEO*

<b>STRATEGIC</b> Vice President G. Erskine
Construction & Design Alliance Ontario (CDAO) & Infrastructure Ontario (IO) Liaison G. Erskine K. Doyle
PACT (Policy Advocacy Coordination Team) G. Erskine (Chair) W. Derhak J. Stephenson K. Kurtin
Sustainable Built Environments Committee (SBEC) G. Erskine M. Alkhaddam
Housing Affordability Task Group D. Sin

## Policy Advocacy Coordination Team (PACT)

With its present mandate, PACT continues to coordinate the means in which political and policy concerns are addressed. It identifies emerging issues affecting the profession of architecture and develops an appropriate response by the OAA, while also coordinating existing and future OAA Committee and Sub-Committee work to achieve maximum effectiveness for the Association.

### Original research and advocacy

PACT re-engaged Altus Group to expand on a 2013 report commissioned by the OAA on Site Plan Approval (SPA), releasing the findings in July 2018. The new report examined the province-wide impacts of site plan delays and found significant economic impact to the Province. A conservative estimate by Altus Group estimates that SPA delay is costing the province up to \$900 million per year.

PACT also engaged Altus Group to prepare an economic impact analysis on the impact of the architectural profession in Ontario. It found that the profession contributes \$2.25 billion in direct, and \$128.4 billion in indirect/induced, economic activity to Ontario's economy every year. The report reiterated findings from the Ontario Arts Council that the single largest motivator to visit Ontario amongst tourists is a desire to see architecture and visit historic sites.

PACT worked on various files over the year, including the establishment of a Quality-Based Selection (QBS) pilot project with Public Services and Procurement Canada (PSPC), the removal of architectural exemptions from the *Employment Standards Act* and trying to adopt best practices for transparency in discipline.

### Member engagement

PACT held one member roundtable in 2018. Reconciliation for Architecture focused on how the OAA and the profession can work toward implementing the calls to action stemming from the Truth and Reconciliation Commission, and what the OAA can do to encourage more Indigenous people in Canada to consider architecture as a career. The event took place in mid-December and hosted an equal number of Indigenous and non-Indigenous architects. Discussions from the roundtable focused on the OAA making more significant efforts to engage with Indigenous people in Canada about architecture and the tools the OAA can use to accomplish this goal. The subject of a second roundtable planned for early 2019 is increasing understanding between architects and project management service providers (PMSPs).

### Policy and government

Much of PACT's work throughout 2018 remains detailed in separate sections on Government and Industry Relations, as well as the Construction and Design Alliance of Ontario (CDAO).

### 2018 PACT

*Gord Erskine, Chair, Vice President Strategic*

*John Stephenson, President*

*Kathleen Kurtin, Senior Vice President and Treasurer*

*Walter Derhak, Vice President Practice*

*Toon Dreessen, Past President and Member at Large*

*Sheena Sharp, Past President and Member at Large*

*Kristiana Schuhmann, Member at Large*

*Staff Support:*

*Adam Tracey, Manager of Policy and Government*

*Relations*

*Arno van Dijk, Policy Analyst*

## Construction and Design Alliance Ontario (CDAO)

The OAA is a founding member of the CDAO with official representation by the OAA's Vice President Strategic. The CDAO addresses the need for an enhanced consultative partnership between the development, design and construction industry and the provincial government. Specifically, the Alliance helps facilitate consensus and clarify the industry's input to government, and provides a focal point for the government to respond to issues that affect our industry.

The stated mandate of the CDAO is: *To research, develop, communicate and advocate for fair and effective, long-term infrastructure planning, design, procurement and construction policies by the Province of Ontario, Ontario Municipalities and quasi-governmental corporations and agencies.*

The member organizations include:

- Association of Registered Interior Designers of Ontario (ARIDO);
  - Building Industry and Land Development Association (BILD);
  - Consulting Engineers of Ontario (CEO);
  - Mechanical Contractors Association of Ontario (MCAO);
  - Ontario Association of Architects (OAA);
  - Ontario Electrical League (OEL);
  - Ontario General Contractors Association (OGCA);
  - Ontario Home Builders' Association (OHBA);
  - Ontario Road Builders' Association (ORBA);
  - Ontario Sewer & Watermain Contractors Association (OSWCA);
  - Ontario Society of Professional Engineers (OSPE);
  - Residential and Civil Construction Alliance of Ontario (RCCAO);
  - Residential Construction Council of Ontario (RESCON); and
  - Surety Association of Canada (SAC).
- Priority issues for the CDAO include infrastructure spending, government regulation and public procurement practices for design and construction services. Some activities of CDAO were in abeyance during 2018 as the transition to a new government occurred.
- The Annual General Meeting (AGM) of the members of the CDAO was held October 3, and the usual and necessary business and reporting for the corporation was conducted.
- In 2018, the CDAO worked with Ryerson University to define a study that will be conducted in 2019 to better understand the impact that the upfront investment in design and construction projects has on the end result of a project.

## Industry liaison with Infrastructure Ontario (IO)

The CDAO also serves as a forum for ongoing discussions between the industry and Infrastructure Ontario (IO), however little interaction occurred through this forum in 2018.

Discussions between IO and the OAA in 2018 continued to focus on IO's supplementary conditions to the OAA's Document 600, which forms the consultant contract for design consultants who are engaged to do work in IO's real estate sector. In late September, the OAA was happy to report that, as a result of ongoing dialogue and an improved working relationship, a resolution regarding serious concerns related to the indemnity clause in IO's supplementary conditions to Document 600-2013 had been reached.

### 2018 OAA Representatives to CDAO

*Gordon Erskine, Vice President Strategic*  
*Kristi Doyle, Executive Director*

## Sustainable Built Environment Committee (SBEC)

SBEC continues to guide the OAA Council on issues related to sustainable design and the environment. It also provides clarity around guiding principles for the profession to follow regarding sustainability.

Significant activities undertaken by SBEC this year include providing feedback on several of Ontario's climate change and sustainability-related initiatives, which included information on deep energy retrofits, updating the building code and the use of mass timber. Additionally, SBEC proactively responded to numerous municipal actions related to climate change and sustainability.

The OAA, underpinned by SBEC, remains a key member and supporter of the inaugural Toronto 2030 District, continuing the international commitment to significant greenhouse gas reduction. The year 2018 saw the launch of Energy Compass, an energy benchmarking tool developed in collaboration with the Toronto 2030 District, and with significant input from SBEC. The tool allows architects, Licensed Technologists OAA and builders to benchmark the energy use of buildings; it is live and available for free to members of the design and construction community in Ontario.

SBEC has worked on a number of other initiatives, including raising awareness about Four Walls, a project examining four different types of wall construction and determining which is most efficient. In the OAA Elections Issues Paper, SBEC promoted the importance of energy modelling in sustainable design and encouraged government to consider the value of deep energy retrofits and sustainably designed buildings in helping to achieve climate change goals. Throughout the year, SBEC also worked to promote energy use intensity (EUI) ratings as a common standard by which to judge the energy efficiency of buildings. SBEC heard from, and is working with, the City of Toronto on its Deep Energy Retrofit Challenge. The Committee remains committed to seeking to ensure sustainability is considered throughout the activities of the OAA.

### 2018 Sustainable Built Environment Committee

*Ted Wilson, Chair, School Representative*

*Gordon Erskine, Councillor*

*Andy Thomson*

*Dan Harvey*

*Eric Anthony Charron*

*Joy Henderson*

*Paul Dowsett*

*Richard Williams*

*Sheena Sharp*

*Cheryl Atkinson, School Representative*

*Terri Boake, School Representative*

*Mariana Esponda, School Representative*

*Staff Support:*

*Arno van Dijk, Policy Analyst*

*Sara Trotta, Policy Analyst*

*Courtney Meagher, Architectural Graduate*

<b>COMMUNICATIONS</b> Vice President V. Fong
<b>Continuing Education Committee</b> A. Azadeh J. Laberge M. Youssef
<b>Communications Committee</b> V. Fong (Chair) A. Azadeh J. Gammond M. Youssef
<b>Conference Committee</b> V. Fong (Chair) A. Azadeh W. Medford E. Mintz
<b>Awards Steering Committee</b> R. Sirman (Chair) V. Fong E. Mintz

## Communications Committee

Mandate: to strengthen OAA communications and outreach programs and activities authorized or directed by Council by:

- increasing, enhancing and facilitating two-way communication to internal and external audiences;
- facilitating member engagement;
- encouraging public engagement;
- providing input, feedback and direction on the implementation of communication strategies to staff, OAA Committees and Council;
- monitoring and developing tactics in order to continue to develop effective, ongoing strategies, tactics and tools; and
- reviewing and/or making recommendations on requests for OAA funding relative to public awareness.

### Content Review

In January, the OAA Council approved the recommendations of the Content Review Report, by the 2017 Content Review Committee, as well as the overarching principles for content and the generation of content.

### OAA Logo

In June, the OAA Council agreed to move forward with a plan to have the Association's 19-year-old logo redesigned, ensuring it meets current and future needs, as well as accessibility, bilingual and design use requirements. After an invited RFP was sent to graphic design firms specializing in visual identity, a quality-based selection (QBS) process led to Leo Burnett Toronto as the consultant. The design for the new logo was presented to Council for approval in December. With final modifications underway, the new logo will debut in concert with the new OAA Website.

### OAA Website

The OAA Website is the Association's main communications vehicle, but the current vision for the site was approaching a decade. Somewhat outdated in its structure, use of technology and presentation of content, the OAA Website no longer aligned with the priorities of the organization. The objective was to design a site better reflective of the Association's current goals, while using the latest web technology.

In March 2018, the OAA requested Expressions of Interest from Ontario-based, qualified, creative and expert Website Development and Design companies to complete an audit and redesign of the existing Website. The project was scheduled to begin in the spring and the initial proposal was completion by December 2019. Its main priorities were:

- updating accessibility considerations to ensure Accessibility for Ontarians with Disabilities Act (AODA) Standards are met;
- restructuring the site to better meet the objectives of

member support and public awareness, creating a clear distinction between public and member content;

- conducting a content audit and technology review to create a framework for the modifications to the site and in anticipation of future technologies, platforms and social media;
- updating the content management system to increase efficiency and align with design standards;
- presenting information in a dynamic, engaging and user-friendly manner; and
- assessing the design of a bilingual website.

The consortium of Enginess and Sputnik was chosen for its visual and technical skill, coding experience, and history of working with associations. Throughout 2018, these web consultants met with members of the Communications Committee to ensure the comprehensive project remained on its two-year track.

### bIOAAg

The OAA's blog includes insight into architecture matters from OAA members. In 2018, series included the Design Excellence Award finalists, Favourite Buildings of MPPs for World Architecture Day, a look at architect sketches and drawings over the summer and mentorship stories.

### Microsites

Focusing on the sharing of stories to better explain how architecture impacts people, Discoverarchitecture.ca was used to augment this year's public awareness campaign related to World Architecture Day at Queen's Park in the fall. Over the summer, the OAA asked Ontario MPPs to submit their favourite building in the province. Selections from these projects were featured on the site on October 1 as Queen's Park Picks.

To provide information about the new SHIFT 2019 Infrastructure/Architecture Challenge, a dedicated website was created with FAQs, examples and contacts for further information. This microsite also housed archives of the SHIFT-specific e-newsletter.

### Social Media

This year, the OAA continued to expand its social media accounts, striving to increase the integration of messaging and content across multiple platforms.

### Instagram

Followers: 2607

The OAA continues to provide images of Awards finalists (and promoted a contest for copies of the year's Awards book), and offered in-house designed graphics about OAA initiatives ranging from World Architecture Day to bIOAAg series to the now

Lecture. A second Instagram account was launched exclusively to raise awareness about the SHIFT 2019 Infrastructure/Architecture Challenge.

#### Twitter

Followers: 6619

The OAA continues to strengthen its use of unique OAA hashtags to provide members easier ways of searching and sharing content. Event-related, general industry news and policy-specific tweets have steadily increased, with additional live tweeting during some of the events attended and/or organized by the OAA, including the Conference and the now Lecture.

#### Facebook

Followers: 1535

The Facebook account continues to be updated regularly with linked posts to architectural news on [www.oaa.on.ca](http://www.oaa.on.ca), as well as Association events and updates. This directs all Facebook traffic toward the Association's main Website. A second Facebook group, specifically dedicated to the SHIFT 2019 Infrastructure/Architecture Challenge, was also launched.

#### 2018 Communications Committee

*Vanessa Fong, Chair, Vice President  
Communications*

*Amir Azadeh, Councillor*

*Jeremiah Gammond, Councillor*

*Jean Audette, Licensed Technologist OAA  
(January to April)*

*Jennifer King, Licensed Technologist OAA  
(September to December)*

*Joël Léon, Intern*

*Sadeq M. Sadeq, Member at Large*

*Mag Youssef, Councillor*

*Staff Support:*

*Erik Missio, Manager, Communications*

*Marcia Cooper, Communications Specialist*

*Tamara King, Administrator, Website and  
Communications*

*Chantelle Ng, Communications Coordinator*

*Courtney Meagher, Architectural Graduate*

#### Awards Steering Committee

The Awards Steering Committee coordinated the 2018 OAA Annual Awards Program, including selecting the jury that met in February at the OAA's temporary headquarters to judge the submissions for Design Excellence as well as Service Awards.

The Committee has also continued its implementation of changes to the Awards program based on recommendations from the 2016 Awards Review Report by Brigitte Desrochers. This included the creation of a Task Group to ensure the proper development of the inaugural edition of the OAA's new program, SHIFT 2019 Infrastructure/Architecture Challenge. This initiative launched at the 2018 Annual Conference and will reveal its selected submissions in the spring of 2019.

#### 2018 Awards Steering Committee

*Robert Sirman, Chair, Lieutenant  
Governor in Council Appointee*

*Toon Dreessen, Past President*

*Vanessa Fong, Vice President,*

*Communications*

*Elaine Mintz, Lieutenant Governor in  
Council Appointee*

*Staff Support:*

*Marcia Cooper, Communications*

*Specialist*

*Tamara King, Administrator, Website  
and Communications*

*Erik Missio, Manager, Communications*

#### OAA Continuing Education Program

The OAA Continuing Education (ConEd) Program reflects the OAA's dedication to promoting and increasing the knowledge, skill and proficiency of its members, and administering the *Architects Act* in order to serve and protect the public interest.

The ConEd Program is a mandatory requirement for Ontario Architects, Non-Practising Architects, Licensed Technologists OAA and Technologists OAAAS.

The Program is based on a two-year cycle beginning July 1 of even-numbered years. The reporting period runs from July 1 to June 30 biennially.

#### Continuing Education Committee

The Continuing Education Committee is responsible for ensuring the OAA's ConEd Program continues to operate effectively and adequate consideration is given to the economic viability of the ConEd Business Plan, in order to ensure Council's commitment to facilitate and enhance the profession's belief and commitment to lifelong professional education and learning is fulfilled.

The ConEd Committee ensures that the Program endeavours to meet the learning needs of Ontario's Architects. The Committee also provides guidance to OAA staff with respect to issues that may not currently be addressed by the Program's policies and guidelines as established by OAA Council.

#### "Starting an Architectural Practice"

This comprehensive course was offered twice in 2018 and again achieved 100% enrollment. The three-day, five learning module course includes case studies, exercises, practical guidelines and peer-to-peer interaction. The course was rated "Excellent" by the majority of attendees and an increased confidence in architectural practice management was noted in the post course survey.

The ConEd Committee worked with Ontario architects and subject matter experts in the fields of business, finance and human resources to develop the course. "Starting an Architectural Practice" is currently available in a face-to-face delivery mode; the committee is considering transitioning the course to an online format.

#### 2018 Continuing Education Committee

*Donald Ardiel, Councillor*

*Jeffrey Laberge, Councillor*

*Magid Youssef, Councillor*

*Staff Support:*

*Ellen Savitsky, Manager, Education and  
Development*



# Public Awareness

## Public Awareness

Going into its sixth year, the OAA public awareness program has continued to focus on consistently demonstrating the value of architecture to our key audiences and increasing the public's awareness of the Association.

The goals of the 2018 public awareness program include elevating the OAA's profile and expanding public perception surrounding what defines architecture.

Since 2015, OAA has worked with Proof, formerly known as Environics Communications Inc., to increase awareness and expand perceptions through media relations, social media, events and program development. In collaboration with Proof and staff, the Association was able to focus on Council priorities while identifying new opportunities to position the Association as a thought leader.

### REImagining Yonge

In April, Proof worked with the OAA's Policy & Government Relations staff to offer the opinion and expertise of Maria Denegri of the Toronto Society of Architects (TSA) to *NOW Toronto* to discuss the TSA's position related to the urban design initiative, REImagining Yonge Street. These media relations efforts resulted in a byline piece, earning a total of 399,000 impressions.

### World Architecture Day

In October, OAA Communications and Policy & Government Relations staff worked with Proof to develop a successful World Architecture Day event at Queen's Park. The event boasted RSVPs from 27 MPPs (representing all major parties); in the lead-up to the event, there were 29 building nominations from MPPs for the annual Queen's Park Picks program. The event also featured the participation of Attorney General Caroline Mulroney as the host and keynote speaker.

### Society Visits

Beginning in September, the team proactively started seeking media opportunities to correspond and complement the Local Architectural Society visits of John Stephenson, OAA President. The goal was to raise awareness of how architects contribute to local communities across the province. In total, nine interviews and one bylined article were secured in notable outlets including CBC North and the *Windsor Star*.

### OAA's Design Excellence Awards

Beginning in April, Proof launched an integrated, earned, owned and paid program to celebrate the excellence of Ontario architects. The objectives were to raise public awareness around the vast expertise and value of architects in the province, demonstrate the on-the-ground impact of architecture in communities and foster a sense of pride among architects and local communities by demonstrating OAA's commitment to celebrating the best of the best in the field. The campaign leveraged press releases and social media engagement to earn 52 pieces of coverage across all sectors of media, including both print and online coverage. The campaign reached 182,000 people and brought 7,500 people to the People's Choice website, giving them the opportunity to vote for their favourite project.

## SHIFT Case Studies

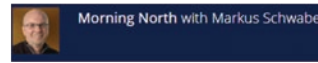
The SHIFT 2019 Infrastructure Architecture Challenge calls on architects to submit entries that identify and address an infrastructure issue, either physical or social, where using architectural thinking can provide insight and innovation. Working with Proof, the OAA developed three case studies spanning an array of fields to showcase the diverse, immense impact architecture can have on society. These were used in the OAA's SHIFT-dedicated e-newsletter and also used to pique media interest.

## Conclusion

Over the course of 2018, there was roughly 63 pieces of coverage across all types of media for a combined total of 8.8 million impressions. The communications agency credits this success to the amalgamation of the OAA Communications team, the ready availability of OAA President John Stephenson and the tactical conversations utilized to ensure all objectives aligned with OAA's overarching business objectives.

[There is an] opportunity to ... complete a critical element that has been decades in the making. The exercise is nothing less than a referendum on what kind of city we want to build for the future. We can only hope the vision can prevail over Toronto's ever-changing political winds... What city will we build for the future: one that recognizes this changing reality or one that dwells in our car-centric past?

– NOW, March 27, 2018



**The head of the Ontario Association of Architects coming to Sudbury**

Nov 13, 2018  
07:59  
Each year, the head of the Ontario Association of Architects tours the 13 regional societies of architecture to discuss what their concerns are and what issues need to be addressed. One of those stops is in Sudbury. We spoke to him about some of the challenges being faced by architects in Sudbury and Northern Ontario. We also touched on the Kingsway Entertainment District and the value of having a school of architecture in the city.

– CBC Radio, November 13, 2018

**Top architect offers Sudbury some advice**



When deciding on a location for any project, Stephenson says most planners would look to the provincial policies that are in place to govern the way municipalities grow and spread. Most policies support putting capital projects where there is already infrastructure, Stephenson says.

"There is a preference in provincial planning policy today to do development that represents intensification of existing serviced areas," he notes. "Intensification of the downtown core fits within that mandate."

In addition to being more cost-efficient, Stephenson says placing projects where services exist is more sustainable and environmentally responsible.

When planning large projects, Stephenson says it says to look within. The new events centre, currently proposed for the Kingsway Entertainment District, is expected to cost at least \$100 million, making it one of the most costly projects in Sudbury's history.

Stephenson takes a measured approach to the KED vs. downtown debate. He says both options provide potential benefits. While the core has obvious advantages in terms of infrastructure and transit, he says "there are benefits on both sides of this question."



"Intensifying within areas that are already served by infrastructure is always more sustainable, in my opinion, than building in a green field area, which requires infrastructure to be built, developed and extended."

– The Sudbury Star, November 17, 2018



**Five Northern Leaders: John Stephenson**

Effecting environmental and social change through architecture 76

Feb 5, 2018 3:00 PM by: Graham Strong



John Stephenson, founding partner, FORM Architecture Engineering

"Every project is important, no matter if it's a back porch addition on your house or a major public hospital. It is an opportunity for leadership and for making the urban environment a better place."

– Northern Ontario Business, February, 5, 2018

**Why Transform Yonge is a watershed moment for city-building in Toronto NOW**

Today, Toronto Council is presented with the opportunity to complete a critical stretch of Yonge that has been decades in the making. The exercise is nothing less than a referendum on what kind of city we want to build for the future.

BY MARIA DENEKI  
MARCH 27, 2018 7:41 AM



**A house of secrets nestled in a meadow and a cloud-white home that opens to the sky**



House in Mulmur Hills 3 is a composition of heavy steel, concrete, big timber beams and glass.

A contender for a Design Excellence Award from the Ontario Association of Architects (OAA) this year, House in Mulmur Hills 3 is a delightful composition in heavy steel, concrete, big timber beams, and glass that sits as light as a feather on the landscape.



"The test for a piece of good design to me is a sense of inevitability about its final form," finishes architect Ian MacDonald. "It should look like it was always meant to be there, and it should be there, and there's something right about that."

– The Globe and Mail, April 18, 2018



**Architect sees promise in Windsor's mix of downtown development**

A leading Ontario architect thinks Windsor is on the right track with redevelopment of its core urban areas, but he says there's still a way to go.

DAVID THOMPSON, WINDSOR STAR  
Updated November 7, 2018



"[Windsor] is like most communities of this scale—it's a real grab bag; it's a real mix. I think it could benefit from more of an urban design approach... I saw areas that were indicative of transition, areas where redevelopment is starting to happen and investment in older buildings is starting to happen and perhaps it just needs more time... And I see lots of good things happening."

– Windsor Star, November 7, 2018

# National Networking

## Canadian Architectural Licensing Authorities

Semi-annual meetings of the Canadian Architectural Licensing Authorities (CALA) for 2018 were held in the spring in Saint John, N.B., and in the fall in Montreal. Representing the OAA at these meetings in 2018 was President John Stephenson and Executive Director Kristi Doyle as well as Senior Vice President and Treasurer Kathleen Kurtin and Registrar Nedra Brown.

CALA continues to support two standing committees: the International Relations Committee and the Canadian Architectural Certification Board (CACB) National Standing Committee, as well as the Committee for the Examination for Architects in Canada. In 2018, a new national committee was also very active—the Future of Architecture Committee developed out of need to address issues identified and recommendations made from the last National Validation Conference hosted by CACB. More specifically, since 2014, there has been discussion among CALA members about developing a strategy and approach to encouraging a conversation on the future role of architecture within Canadian society. During 2018, the committee refined a set of preliminary consultation documents. Next steps into 2019 involve a year long period of consultation across Canada hosted by the provincial architectural regulators, the schools of architecture and other interested organizations. This project is also supported by members of Canadian Council of University Schools of Architecture (CCUSA) and the Royal Architectural Institute of Canada (RAIC).

With respect to international relations, of particular note in 2018 was the official signing of the Mutual Recognition Agreement (MRA) between the Architects' Council of Europe and the members of CALA. Official launch and implementation of the MRA is expected in summer 2019. This agreement allows mutual recognition of licensing between the EU states and the architectural regulators in Canada. The OAA is also a member of the NCARB/CALA MRA monitoring committee as well as the CAN/US/MEXICO MRA monitoring committee. These two committees are responsible for monitoring the proper implementation and administration of these MRAs by the signatory parties. OAA Executive Director Kristi Doyle attended meetings of the monitoring committees in San Diego in January 2018 as well as in Mexico City in November 2018.

The National CACB Standing Committee is continuing its work to address recommendations that arose from the 2014 National Validation Conference specific to concerns relative to the Internship in Architecture Program (IAP) with a view to updating and refreshing the program to ensure it responds to the needs of the profession and the public.

CALA exists through a longstanding memorandum of understanding between the members of CALA, which establishes the framework for cooperation on matters of mutual concern and interest between the 11 regulators, one of which is the OAA.

## Royal Architectural Institute of Canada

Of particular note in 2018 is the ongoing cooperation between the Canadian architectural regulators and the Royal Architectural Institute of Canada (RAIC) for the renewal of the Canadian Handbook of Practice (CHOP). In 2017, a memorandum of agreement (MOA) was entered into by the 11 Canadian architectural regulators and the RAIC to undertake the updating and renewal of the CHOP. The CHOP is the main reference document for concise and current information to assist architects in Canada and provides an instructional resource for architectural students and intern architects. The OAA continued to liaise with the RAIC as well on issues of mutual concern and interest in 2018 and matters specifically related to federal government procurement of design services and contract terms.

The OAA encourages membership in the RAIC by the architectural profession at large as a means to not only connect with the larger, national architecture community, but also strengthen the profession and help advocate for a better built environment.

# Government and Industry Relations

Government and Industry Relations acknowledges and thanks the Attorney General and her staff for their ongoing support and positive working relationship. Beyond day-to-day liaison, the Construction Design Alliance of Ontario (see page 18) and the work continually done by the Executive Director, OAA Registrar, Practice Advisors and other Committees, the OAA was involved in activities at all levels of government:

## **Federal**

- Continued to be involved with the Federal/Industry Real Property Advisory Council (FIRPAC); and
- Participated in PSPC consultations for its Supplier Stakeholder Network.

## **Provincial**

- Held the third annual World Architecture Day (WAD) event at Queen's Park to celebrate the unique architecture of Ontario and to discuss issues of importance to the architecture community with Cabinet Ministers and MPPs;
- Engaged with the architecture schools in Ontario about emphasising to students the importance of being paid for any work they do and to never offer their services for free;
- Engaged with Association of Registered Interior Designers of Ontario (ARIDO), Ontario Association of Landscape Architects (OALA) and Ontario Professional Planners Institute (OPPI) over proposed practice legislation and regulatory issues;
- Recommended, in response to changes brought by the new government in regard to the *Employment Standards Act* (ESA), the removal of professional exemptions from the ESA that apply to architecture and other related professions;
- Issued various submissions regarding government policies and legislative and regulatory directions surrounding action to combat climate change; and
- Engaged Infrastructure Ontario (IO) and members over unreasonable and uninsurable clauses in its standard contract.

## **Municipal**

- Participated on the City of Toronto's Broader Construction Associations and Consultation Group (BCACG);
- Participated in an ongoing working group with the City of Ottawa along with the Ottawa Regional Society of Architects (ORSA);
- Collaborated with various municipalities to improve procurement processes and documents; and
- Following the ruling from the Ontario Municipal Board in March 2018, worked with officials at the City of Toronto to resolve issues relating to its harmonized zoning by-law (569-2013).

# Registrar's Report

I would like to welcome and thank the new Deputy Registrar, Christie Mills, for all of her assistance this year.

I would also like to express my appreciation to the Vice President Regulatory Méliisa Audet.

For the first time, as of January 1, 2018, a Licensed Technologist OAA sits as a voting member on Council.

Some interesting new tools and resources are being adopted for architects and interns:

- all members will be moving to digital seals within three years as the OAA proceeds with its partnership with Notarius;
- administrative fines for non-compliance with the mandatory Continuing Education (ConEd) Program were confirmed by the membership at the Annual General Meeting (these fines do not replace the existing referral to the Complaints and Discipline process);
- the Admission Course is provided in multiple formats:
  - in person over four consecutive Saturdays in the fall;
  - at the OAA Annual Conference; and
  - online on the regular semester cycle by the University of Toronto School of Continuing Studies;
- the online Canadian Experience Record Book (CERB) is in use with more than 950 CERB submissions this year; and
- the OAA is moving toward making all published Discipline decisions available online to facilitate access to this information by the public. There has been an increase in active Act enforcements:
- 90 matters, including a number of injunctions, have been dealt with by the Office of the Registrar; and
- Orders secured from the courts are published on the OAA Website.

I would like to express my appreciation to everyone who continues to bring these matters to my attention. While I do not report back on each of these matters individually, I do provide consolidated statistics to Council (via an Activities Report each meeting) and to the membership in this Annual Report.

*Nedra Brown*  
OAA Registrar

## Office of the Registrar

The work of the Office of the Registrar is accomplished with the assistance of Members who volunteer and share their time and expertise. The Office of the Registrar appreciates the service to the profession these Members provide.

We are responsible for governing members and regulating the practice of architecture in order that the public interest is protected in accordance with the *Architects Act*, R.S.O. 1990 c.A. 26, the Regulations, R.R.O 1990, Reg 27, the OAA By-laws and OAA Council Policies.

## Other Act Enforcement

Act Enforcement includes Cease and Desists, Prosecutions and Injunctions

The Registrar enforces the OAA's governing legislation. This includes protecting the word "Architect" and any use of related words that suggest an individual is holding themselves out in a manner that might confuse the public into believing the individual is an Architect. The Registrar receives information from the public and Members for investigation.

Seventy-seven matters were reported to the Registrar for investigation by Members related to misuse of the term "Architect" or "Architecture" or otherwise holding out:

- 1 former court-ordered Injunction has resurfaced—investigation is underway;
- 1 Court Order has been secured related to a fabricated seal;
- 28 letters from Legal Counsel were sent and the matters have been resolved;
- 12 letters from the Registrar were sent and the matters have been resolved;
- 16 investigations are ongoing; and
- 19 were investigated and found not to be in breach of the legislation.

# Regulatory and Statutory Committees

<b>REGULATORY</b> Vice President M. Audet
<b>Complaints Committee</b> G. Erskine R. Sirman S. Murray
<b>Complaints Review Councillor</b> K. Jennings (Jan. to Aug.)
<b>Discipline Committee</b> M. Audet (Chair) W. Medford E. Mintz
<b>Experience Requirements Committee</b> M. Audet (Chair) D. Ardiel B. Birdsell
<b>Fees Mediation Committee</b> B. Birdsell (Chair)
<b>Registration Committee</b> M. Audet (Chair) D. Rich
<b>CExAC</b> T. Dressen
<b>Public Interest Review Committee</b> B. Birdsell      J. Laberge E. Mintz         D. Rich
<b>The Interns Committee</b> M. Audet (Chair) D. Rich A. Stefanovic

## Complaints Committee

The Complaints Committee investigates every written complaint against an architect and/or a Certificate of Practice received by the OAA. The volunteer Complaints Committee members work in teams, investigating and reporting to the whole Committee. The Complaints Committee may:

- refer a matter to the Discipline Committee;
- not refer a matter to the Discipline Committee; or
- take other action that falls within the legislation.

The Complaints Committee had 75 cases, 25 of which were related to non-compliance with the mandatory Continuing Education (ConEd) Program:

- nine cases were referred to the Discipline Committee;
- four cases were not referred to the Discipline Committee;
- eight Letters of Caution and/or Undertakings were issued; and
- 54 cases have been carried over to 2019.

### 2018 Complaints Committee

*James Farrow, Chair*  
*Mazen Alkhaddam, Councillor*  
*Gordon Erskine, Councillor*  
*Sarah Jane Murray, Councillor*  
*Jose M. Castel-Branco*  
*Ela Eroglu*  
*Katherine Ginn*  
*Reza Hamidi*  
*Nicholas Jay*  
*Jeffrey Jerome*  
*Lida Mohammadi*  
*Golchehr Monjazebeh*  
*Sandy Yeung*  
*Michelle Longlade, Lieutenant Governor in Council*  
*Appointee*  
*Robert Sirman, Lieutenant Governor in Council*  
*Appointee*

For information about the Complaints process, or to file a complaint, contact:  
**Jakanah Samba valingam,**  
**Administrative Assistant**  
 e: [jakanahs@oaa.on.ca](mailto:jakanahs@oaa.on.ca)  
 T: 416.449.6898, ext. 232

## Discipline Committee

The Discipline Committee members make up the formal tribunal that holds hearings and makes determinations relating to professional misconduct. Each tribunal consists of two Architects and one Lieutenant Governor in Council Appointee.

The Discipline Committee held four Hearings. There are five matters in process.

### 2018 Discipline Committee

*Mélisa Audet, Vice President Regulatory*  
*Rick Bruynson*  
*Richard Dabrus*  
*Catherine Friis*  
*Brad Green*  
*Leon Lubelski*  
*Wayne Medford, Lieutenant Governor in Council*  
*Appointee*  
*Elaine Mintz, Lieutenant Governor in Council*  
*Appointee*  
*Peter Ortved*  
*Reza Sadeghi*  
*Robert Sirman, Lieutenant Governor in Council*  
*Appointee*  
*Paul Surtel*  
**Staff Support:**  
*Nedra Brown, OAA Registrar*  
*Gail Hanselman, Administrator, Certificate of Practice*  
*Tina Carfa, Executive Assistant, Executive Services*  
*Kristi Doyle, Executive Director*

## The Registration Committee

The Registration Committee members make up the formal hearing panel that makes determinations relating to the Registrar's refusal to issue a licence or certificate of practice. Each tribunal consists of a minimum of three architects, one of whom is an elected member of Council.

One Registration Hearing was held in 2018. The Registration Committee found the individual eligible for registration upon completion of specific activities, which were promptly completed. The individual was registered.

### 2018 Registration Committee

*Mélisa Audet, Vice President Regulatory*  
*David C. Rich, Councillor*  
*Leon Lubelski*  
*Deo M. Paquette*  
*Denis G. Rioux*  
*Paul W. Roth*  
*Siu-man Wong*  
**Staff Support:**  
*Christie Mills, Deputy Registrar*  
*Gail Hanselman, Administrator, Certificate of Practice*

## Experience Requirements Committee (ERC)

The Experience Requirements Committee assesses an applicant's experience where required by the OAA's governing legislation or the Council.

The ERC met seven times in 2018. There were six applicants referred for interview for either foreign experience while not enrolled in the Intern Architect Program (IAP) or by the Registrar. The Committee recommended to the Registrar that four be licensed, while two individuals were directed to complete additional experience and have not yet done so.

There were three Exemption Requests to Council in 2018. The ERC reports to Council as part of the Exemption Request to Council process. Council makes an independent determination in each of the Exemption Requests to Council matters.

### 2018 Experience Requirements Committee

*Mélisa Audet, Vice President*

*Regulatory*

*Monica Aggarwal*

*Donald Ardiel, Councillor*

*Bill Birdsell, Councillor*

*Andrea Buchsbaum*

*Toon Dreesen*

*Basil J. Edmundson*

*Suzanne Graham*

*Michelle Grant*

*Thea Karlavaris*

*Izabela Kazanczuk*

*Rommel Lumbao*

*Deo Paquette*

*Stefanie Siu Chong*

*Andrea Spencer*

*Staff Support:*

*Nedra Brown, OAA Registrar*

*Christie Mills, OAA Deputy Registrar*

*Kim Wray, Administrator, Licence*

## Public Interest Review Committee (PIRC)

The Public Interest Review Committee exists to facilitate the Association's ability to act in the public interest. It is a committee of Members of Council who review matters put before them to determine if a referral to the Complaints Committee is merited. In particular, they assist with non-compliance with the mandatory Continuing Education (ConEd) Program.

Its work is separate from a Registrar's Investigation.

The PIRC met once during the year. At its meeting, it reviewed 111 matters of non-compliance with Continuing Education. PIRC issued 58 Cautions and 27 Undertakings; one matter was referred to the Registrar. Twenty-five cases were forwarded to the Complaints Committee.

### 2018 Public Interest Review Committee

*David Rich, Chair, Councillor*

*Bill Birdsell, Councillor*

*Jeffrey Laberge, Councillor*

*Elaine Mintz, Lieutenant Governor in Council Appointee*

## Non-Statutory Committee: The Interns Committee

The Committee's goals include enhancing the Internship in Architecture Program (IAP), the mentorship process and the Association's relationship with interns and students.

This year, the Committee:

- contributed content to Canadian Handbook of Practice (CHOP);
- received reports from the two intern architects who attended the OAA Annual Conference;
- received reports from the OAA-sponsored interns who attended the Royal Architectural Institute of Canada (RAIC) Festival of Architecture;
- developed a Mentorship Stories series on the BIOAAg;
- issued a survey to all intern architects about the title "Intern Architect;" and
- worked on additional outreach to the schools in support of students including attendance at events on behalf of the OAA and encouraging direct communication between the schools and the Association; and
- made additional efforts to reach out to Local Architectural Societies and collaborate on events.

The Committee includes the Intern Architect elected to the Non-Voting Seat on Council, Architects (from Council and Members at large), Intern Architects, Student Associates and representatives of the Schools of Architecture.

### 2018 Interns Committee

*Mélisa Audet, Chair, Vice President Regulatory*

*David C. Rich, Councillor*

*Ana Stefanovic, Intern Representative on Council*

*Joël Léon, Communications Committee Intern Liaison*

*Hugo Arriojas, Architect*

*Afsaneh Asayesh, Architect*

*Erin Broda, Architect*

*Gordon Hunt, Architect*

*Amy Norris, Architect*

*Anna Richter, Architect*

*Steven Socha, Architect, OAA Representative on the University of*

*Toronto John H. Daniels Faculty of Architecture, Landscape and Design School Council*

*Steven Schuhmann, Intern*

*Vineetha Sivathanan, Intern*

*Lisa Spensieri, Intern*

*Isabel Amos, Student Associate*

*Joshua MacDonald, Student Associate*

*Cheryl Atkinson, School of Architecture Representative from the*

*School of Architecture at Ryerson University*

*Diane Schunk, School of Architecture Representative from the*

*School of Architecture at University of Waterloo*

*R. Shane Williamson, Program Director Master of Architecture*

*Program, University of Toronto John H. Daniels Faculty of Architecture, Landscape and Design*

*Staff Support:*

*Lashmi Ollivierre, Administrator, Internship in Architecture Program*

*Catherine Reyes, Administrative Assistant, Internship in Architecture Program*



# Regulatory: Licensure

## The Internship in Architecture Program

The Internship in Architecture Program (IAP) is a national program of the 11 architectural licensing authorities in Canada. The program establishes the standards for Intern Architects and sets out the path to licensure.

The OAA administers the program for more than 1550 Ontario Intern Architects and 600 Student Associates.

The IAP's success is dependent on the Architects who serve as mentors and principals.

This year saw the development and implementation of an online Canadian Experience Record Book (CERB) based on the model developed for the *Ordre des architectes du Québec (OAQ)* that is available to all interns, mentors and supervisors.

The IAP Administrator and Administrative Assistant have participated in speaking engagements with internationally trained architects through the JVS IPLAN program and at the Admission Course.

## Licensed Technologist OAA

The OAA regulates the Licensed Technologist OAA. This year, the OAA licensed seven individuals, for a total of 125 Licensed Technologists OAA.

Licensed Technologists OAA were included in the election of members to Council process for the first time this year.

Since July 1, 2011 when the OAAAS became the Technology Program of the OAA, a Licensed Technologist OAA is eligible to apply for a licence with terms, conditions and limitations and a certificate of practice with the same terms, conditions and limitations. Each holder must carry mandatory professional liability insurance. Licensed Technologists OAA are not allowed to use the title "Architect" and are required to clearly explain their status to their clients.

A Licensed Technologist OAA may provide services within the public domain (exemptions under *Architects Act*, R.S.O. 1990, c. A. 26 s. 11(3)) and in addition may design and provide general review for:

- restaurants with a maximum occupant load of 100 persons;
- residential buildings of one unit or two attached units up to four storeys in height, including buildings with one dwelling unit above another; and
- residential buildings that are not larger than 600 square metres in building area containing three or more attached dwelling units, and which are up to four storeys in height including buildings with one dwelling unit above another.

## 2018 OAA Representatives to OAAAS

*Don Ardiel, Councillor*  
*Magid Youssef, Councillor*

## Admission Course May 23 – 25, 2018

The Admission Course is one of the mandatory requirements for licensure in Ontario. It is designed to supplement the formal professional education and the practical experience of both Interns and Technologists OAAAS.

The course continues to cover topics related to regulatory, legal and practice issues specific to Ontario. It is now being offered in multiple formats, including in-person and online options.

There were Admission Course-approved educational sessions at the OAA Annual Conference in the spring of 2018. Interns and Architects attended the Admission Course lectures that were held at Beanfield Center, Exhibition Place. This year, the Admission Course was offered online three times, in each semester, through the School of Continuing Studies at the University of Toronto. In addition, the course was offered over four consecutive Saturdays this fall.

More than 200 Interns, Broadly Experienced Foreign Architect (BEFA) candidates and Technologists OAAAS took the Admission Course in the various formats offered this year.

## Examinations

Intern architects must complete examinations as one of the three components (education, experience and examination) necessary for licensure in Ontario. Interns can choose to take the Examination for Architects in Canada (ExAC) in English or French, or the Architect Registration Examinations (ARE) available in English only (recognized in the United States and Canada).



### ExAC

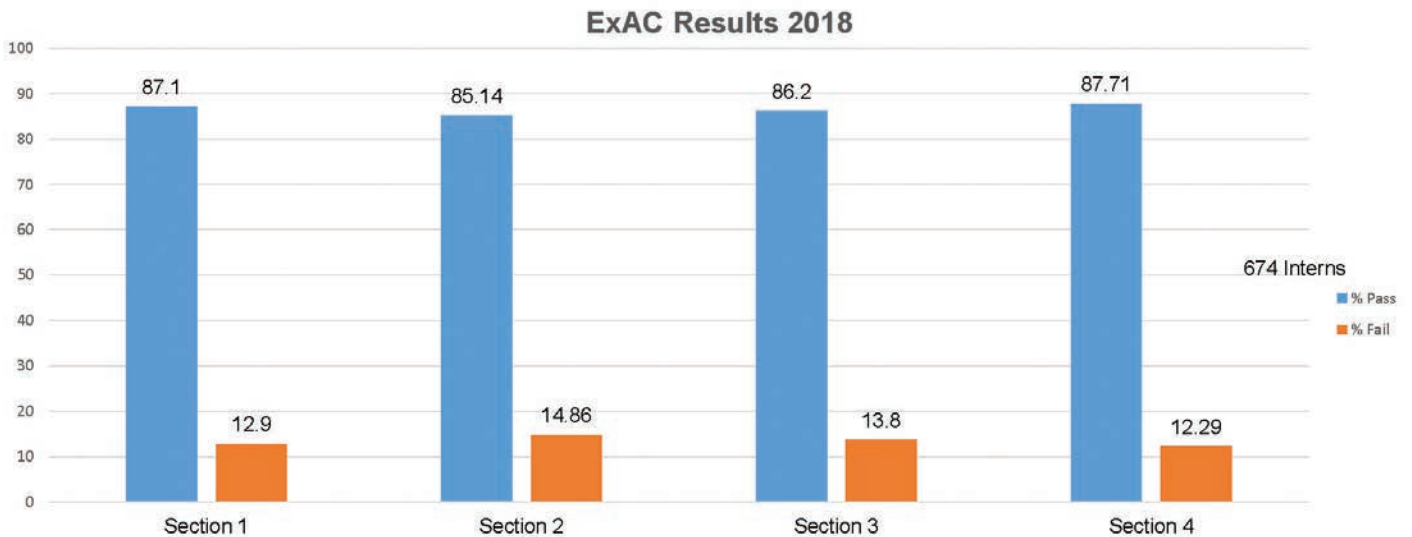
The sitting of the 2018 exam took place across Canada in November. Of a total of 674 interns from 10 provincial/territorial Architectural Licensing Authorities, 500 passed all the sections for which they were eligible. The overall success rate for all the sessions of the exams is 74.18 per cent.

The ExAC, which is composed of four sections, covers the following topic areas as set out in the Internship in Architecture Program:

- Programming;
- Site and Environmental Analysis;
- Cost Management;
- Co-ordinating Engineering Systems;
- Schematic Design;
- Design Development;
- Final Project;
- Bidding and Contract Negotiations;
- Construction Phase – Office;
- Construction Phase – Site;
- Project Management; and
- Code Research.

The principal sources of the examination content are the:

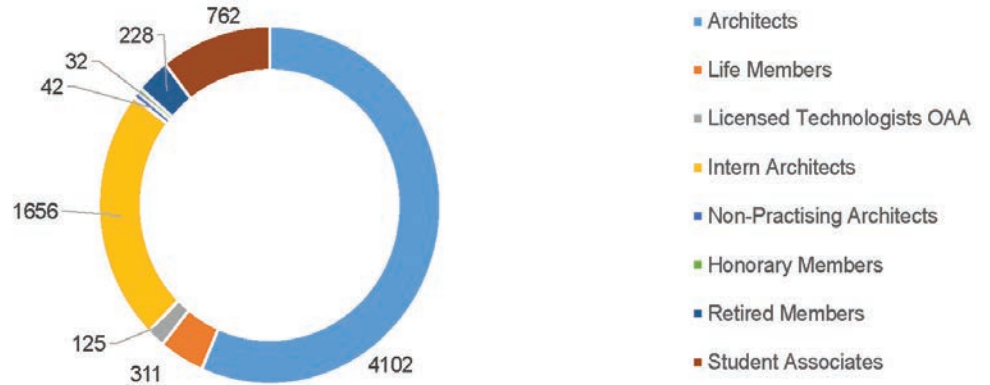
- Internship in Architecture Program (IAP);
- Canadian Handbook of Practice for Architects; and
- National Building Code 2015 edition.



# Regulatory: Membership

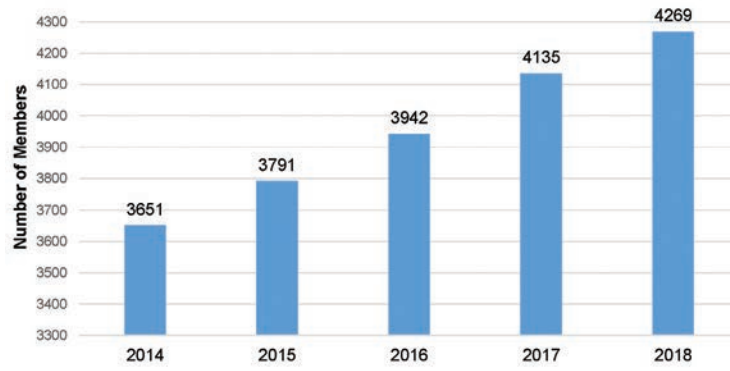
*A diverse and growing membership: Architects, Student Associates, and Life Members reflect the largest percentage of growth.*

The Register December 31, 2018



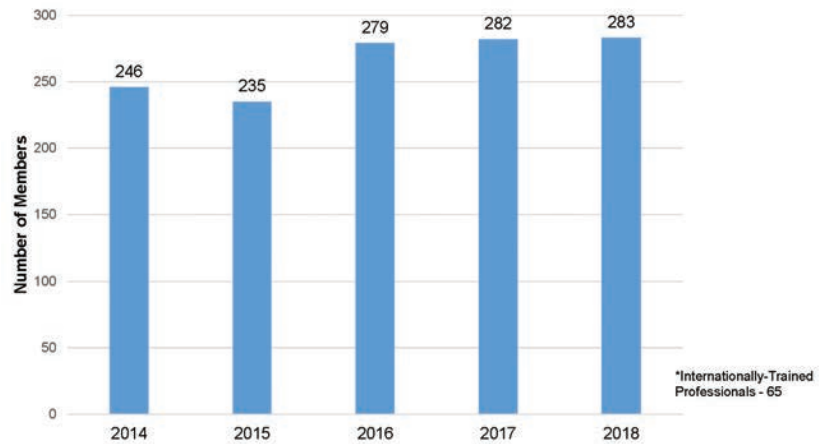
*The OAA experienced steady growth in members in 2018.*

Record of Membership<sup>1</sup> 2014 - 2018



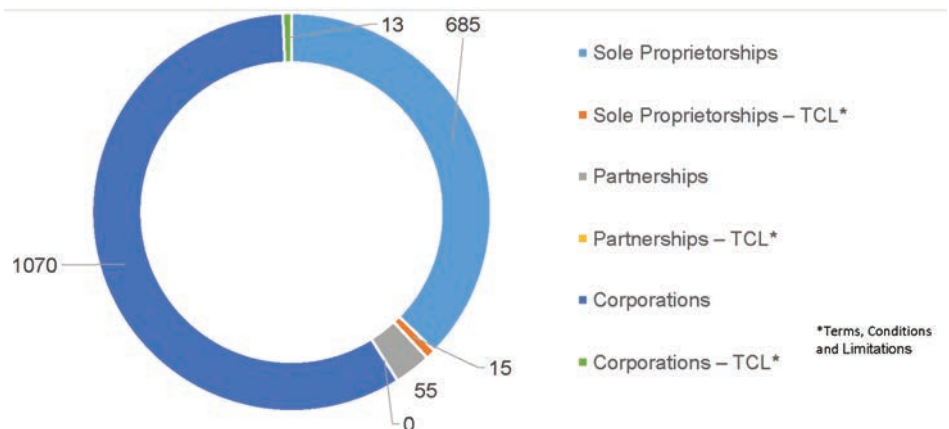
*New members included 65 internationally trained professionals.*

New Members 2014 - 2018

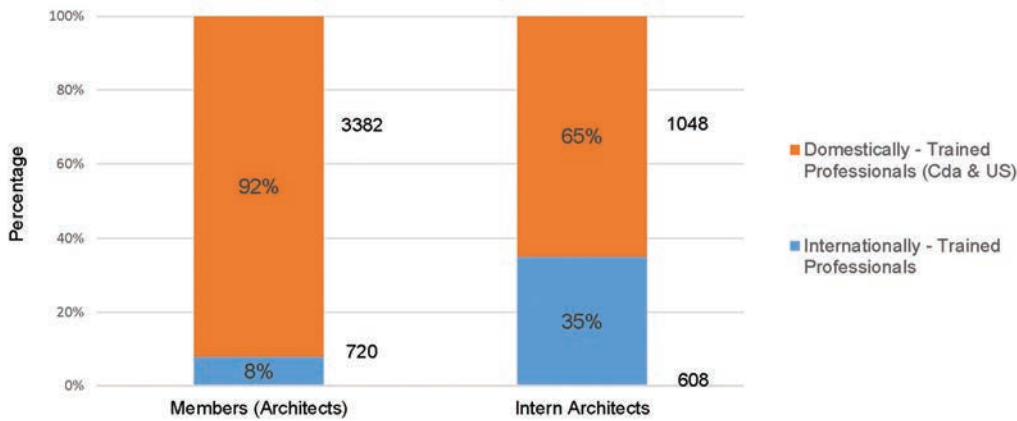


*The number of Certificates of Practice increased to 1852.*

Certificates of Practice 2018

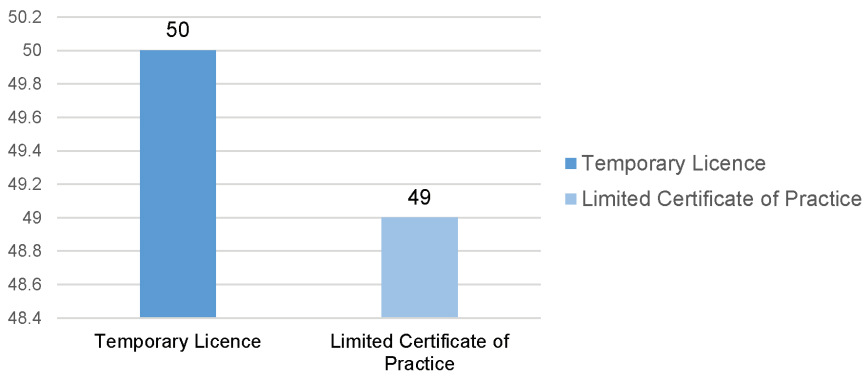


Membership: Percentage of Internationally Trained Professionals 2018



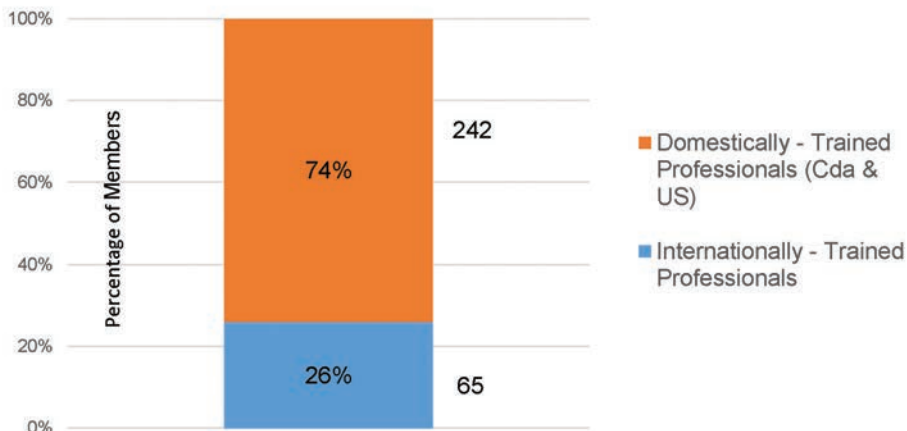
*An approximate 15% increase of internationally trained architects and internationally trained intern architects joined the OAA.*

Temporary Licence/Limited Certificate of Practice 2018



*Temporary Licences and Limited Certificates of Practice experienced an approximate 30% increase this year.*

First Licence Percentage of Professionals 2018: Domestic vs. International



*2018 Top Source Countries other than Canada and the United States, where new Interns were educated: Iran, India and the United Kingdom.*

<sup>1</sup> Membership includes: Architects, Licensed Technologists OAA, and Non-Practising Architects

# Practice

<b>PRACTICE</b> Vice President W. Derhak
<b>OAAAS Board</b> M. Youssef D. Ardiel
<b>Practice Review Committee</b> W. Derhak (Chair)
<b>Practice Committee</b> W. Derhak (Chair) M. Alkhaddam
<b>Engineers Architects and Building Officials (EABO)</b> W. Derhak
<b>Sub-Committee on Building Codes and Regulations (SCOBCAR)</b> Walter Derhak (Chair) J. Gammond
<b>Project Administration Resource Committee (PARC)</b> D. Sin
<b>OAA/OGCA Best Practices Committee</b> W. Derhak G. Erskine J. Stephenson

## Practice Committee (PC)

The Practice Committee reviews issues that impact day-to-day architectural practice, and participates in advising and informing members.

The Committee also provides feedback on practice matters to other associations and committees including the Canadian Construction Documents Committee (CCDC), Engineers, Architects and Building Officials (EABO), Ontario General Contractors Association (OGCA), RAIC and the Sub-Committee on Building Codes and Regulations (SCOBCAR).

In 2018, the PC met six times and considered a number of topics, including:

- CCDC revisions and new documents;
- Construction Lien Act (CLA) revisions;
- Intern Mentorship;
- Canadian Handbook of Practice (CHOP) updates;
- PEO/OAA Coordinating Licensed Professional Joint Sub-Committee;
- Project Management issues;
- OAA 600 update due to CLA revisions;
- Review and Update of OAA 600;
- OAA-OGCA Document 100 update due to CLA revisions;
- Site Safety - OGCA Safety Pass online course;
- Site Safety – Ministry of Labour Form 1000; and
- Large Municipalities Chief Building Officials (LMCBO) forms.

### Issued OAA Practice Tips – 2018

- PT 10 Procedures for the Release of Statutory Lien Holdbacks
- Construction Act (CA)/ Construction Lien Act (CLA);
- PT 10.1 Procedures for the Release of Statutory Lien Holdbacks - Construction Lien Act (CLA); and update Version 2;
- PT 10.2 Procedures for the Release of Statutory Lien Holdbacks - Construction Act (CA);
- PT 36.2 – OBC SB-10 Energy Efficiency Requirements – Prescriptive Compliance -Version 3.1); and
- PT 37 Delegated Design and Shop Drawings.

### 2018 Practice Committee

Walter Derhak, Chair, Vice President Practice  
Mazen Alkhaddam, Councillor  
David Carter  
Ted DuArte, PARC Chair (January to February)  
Lev Leonidovich Filippov (Leo Filipp)  
Timothy (Tim) B. Gorley  
Brad Green  
Gordon Hunt  
Raminder Kanetkar  
Rick Mateljan  
Lawrence (Larry) F. May  
Laura Rachlin  
Cory Stechyshyn, PARC Chair (March to December)  
Staff Support:  
Charles Greenberg, Practice Advisor  
Allen Humphries, Practice Advisor  
Gaynor Kim-Sing, Administrative Assistant, Practice

## Engineers, Architects, Building Officials (EABO)

This joint liaison group is comprised of representatives of the Professional Engineers Ontario (PEO), Consulting Engineers Ontario (CEO), Ontario Association of Architects (OAA), and Ontario Building Officials Association (OBOA). The Committee meets approximately every two months and focuses on issues of mutual concern and interest to find common design and construction industry approaches, positions or standards and practices.

Agenda items for 2018 included:

- OBC Alternative Solutions;
- Building Code Interpretations & Consistency;
- Coordination between Professional Designers;
- EABO General Review Reports;
- EABO Revised Terms of Reference;
- Electric Vehicle Charging Systems;
- Electronic Permit Application Submissions;
- Energy Modelling Requirements;
- OBC Matrix Updates;
- PEO - Structural Engineering Design Services for Buildings Guideline;
- PEO - Structural Condition Assessments; and
- SB-10 Joint Industry Stakeholder Group.

### EABO Committee 2018 OAA Members

David Craddock, Chair  
Walter Derhak, Vice President Practice  
Gerald (Gerry) D. Conway  
Charles (Chuck) Greenberg, OAA Practice Advisor

## Project Administration Resource Committee (PARC)

PARC fills a need for the exchange of information and ideas related to the areas of professional services that fall under the management of an architectural project.

The primary goal of this Committee is to facilitate the identification and promotion of best practices in the areas of management of an architectural project.

The Management of the Project (MoP) web pages were developed to allow best practices to be identified and communicated to the members as a whole, which include commentaries on CHOP, articles and "Lessons Learned".

In 2018, the Committee met six times where the primary objective was to continue to define content to populate the MoP web pages.

Core activities for 2018 included:

- development and review of various articles/templates for construction procurement;
- review/posting of Frequently Asked Questions;
- launch of the Construction Procurement pages on bid phase procedures and templates; and
- site safety training requirements.

10 Posted Articles:

- *Construction Procurement-Bid Types*;
- *Online Procurement Platforms*;
- *Contract Award and Compilation*;
- *Document Control (four-part series)*;
- *Site Safety-Training Requirements*;
- *Whose Drawings Are They Anyway?*;
- *Use of Defined Terms*;
- *Copyright in the Digital Age*;
- *Drawings as Communication*; and
- *The Transition From Pen and Paper to BIM*.

and Information in MoP pages:

- *Use of Defined Terms*;
- *Bid Opening, Closing, Analysis and Award*; and
- *Methods of Project Delivery*.

### 2018 PARC

Ted C. DuArte, Chair  
Walter Derhak, Vice  
President Practice  
Mazen Alkhaddam,  
Councillor  
Ahmed A. Aref  
Robert (Rob) J. Dyson  
Paula L. Hamilton  
Laszlo A. Mohacs  
Bini Saha  
David Sin, Councillor  
Cory R. Stechyshyn,  
Vice Chair

Staff Support:  
Allen Humphries, Practice  
Advisor  
Gaynor Kim-Sing,  
Administrative  
Assistant, Practice

## Sub-Committee on Building Codes and Regulation (SCOBCAR)

SCOBCAR was established to maintain the architectural profession's leadership role in the development of building codes and regulations in order to ensure public interest and safety is paramount, and the architectural profession continues to be solely responsible for its own self-regulation.

The Sub-Committee participated in consultations with the Office of the Fire Marshal and Emergency Management on:

- combustible cladding with a focus on non-sprinklered residential, care, and care and treatment occupancy buildings greater than six storeys high, (buildings at highest risk most susceptible to delayed evacuation during fires);
- proposed changes to the Fire Code Relating to Hazardous Extraction Operations in All Buildings and to Hazardous Cannabis Extraction Operations in Farm Buildings;

SCOBCAR also participated in consultations with the National Research Council of Canada on proposed changes to the national construction codes including the:

- Building Code of Canada on combustible construction, residential sprinklers, fire alarm and detection systems, solar collectors, snow loads and serviceability, air leakage, Legionella, protection of windows, home-type care occupancies;
- National Plumbing Code of Canada on water-use efficiency; and the
- National Fire Code on storage tanks.

SCOBCAR members also participated on the Ministry of Municipal Affairs Building Code Technical Advisory Committees.

### 2018 SCOBCAR

Walter Derhak, Chair, Vice President Practice  
Jeremiah Gammond, Councillor  
Wendy Barner  
George Christoff  
John D. Dorris  
Thea Karlavaris  
Patrick M. Luckie  
Stephen F. Pope  
Elektra Vrachas  
Staff Support:  
Allen Humphries, Practice Advisor  
Gaynor Kim-Sing, Administrative Assistant,  
Practice

## Practice Advisory Services

Approximately 1,980 telephone calls and e-mails were answered by the OAA Practice Advisors in 2018. Practitioners from large and small firms contact the Practice Advisors for advice on practice-related issues. The service is used by architects and their employees, contractors, building officials, other associations, consultants, clients, lawyers and the general public.

Recurring questions on specific topics can highlight the need for further consideration by the appropriate OAA Committee(s), and are often the basis for advice in Practice Tips and Regulatory Notices. Major activities include advising practices on standard contracts and amendments coming from clients.

Providing advice on Requests for Proposals (RFPs) for architectural services, includes contacting the procurement authorities with recommended revisions to promote the concept of value to consultant procurement in order to find the best qualified architect.

RFP Alerts have produced positive results from RFP reviews. It has drawn the attention of owners from larger institutions that influence the industry through precedent of their actions and documents. It has brought the issue of problematic RFP terms to the attention of institutions' legal counsel, providing further influence on the industry.

Practice Advisory Services (PAS), in conjunction with the OAA Practice Committee, produces Practice Tips and Regulatory Notices. Practice Tips provide guidance on issues affecting the daily practice of architecture. They support architects by helping them apply 'best practices' to meet the standards of the profession. Regulatory Notices pertain to matters arising from the *Architects Act*, Regulation 27 and legislation such as the Building Code that directly impact professional practice. The notices discuss how members can comply with these requirements.

### Questions?

We're here to answer anyone's questions regarding architectural practice – architects, employees of practices, owners of practices, independent contractors, consultants, clients and lawyers.

Contact an OAA Practice Advisor at [practiceadvisor@oaa.on.ca](mailto:practiceadvisor@oaa.on.ca)

T: 416.449.6898; or in writing to: OAA, 111 Moatfield Drive, Toronto, ON M3B 3L6

# Societies

## SOCIETIES

President  
J. Stephenson

Grand Valley	B. Birdsell
Hamilton/Burlington	V. Fong
London	W. Derhak
Niagara	B. Birdsell
Northumberland-Durham	W. Medford
North Bay	J. Laberge
Northern Ontario	J. Laberge
Ottawa	G. Erskine
Northwestern Ont	J. Gammond
Toronto	M. Audet
St. Lawrence Valley	S. Murray
Trent	W. Medford
Windsor	W. Derhak

## Societies

1. Grand Valley
2. Hamilton/Burlington
3. London
4. Niagara
5. North Bay
6. Northern Ontario
7. Northumberland/Durham
8. Northwestern Ontario
9. Ottawa Regional
10. St. Lawrence Valley
11. Toronto
12. Trent
13. Windsor Region
14. Algoma (currently inactive)

## Members of OAA Regional Societies

Societies provide a venue for dialogue between local architects, a support network for professional advice, social interaction among the architectural community and opportunities for leadership, continuing education and community outreach.

## 2100 OAA members participate in their local Society of Architects

## 2018 Society Chairs

Grand Valley Society of Architects  
*Matthew Bolen*

Hamilton/Burlington Society of Architects  
*Graham McNally*

London Society of Architects  
*Walter Derhak*

Niagara Society of Architects  
*Ian Ellingham*

North Bay Society of Architects  
*Nathan Jensen*

Northwestern Ontario Society of Architects  
*Brad Green*

Northern Ontario Society of Architects  
*Amber Salach*

Northumberland-Durham Society of Architects  
*J. Reginald Freethy*

Ottawa Regional Society of Architects  
*Toon Dreessen*

St. Lawrence Valley Society of Architects  
*Kristin James, Co-Chair*  
*Sam Laffin, Co-Chair*

Toronto Society of Architects  
*Maria Denegri*

Trent Society of Architects  
*Adam Patrick Brady*

Windsor Region Society of Architects  
*Settimo Vilardi*

## Society Chairs

The Society Chairs provide a communications/coordination network between the OAA and its members in regional societies, and offer a forum for the Chairs to exchange ideas for society activities and discuss common concerns.

The Society Chairs meet twice a year, once at the annual OAA Conference in May and again in the fall at the OAA Headquarters. In 2018, the Chairs attended the fall workshop with members of Council to foster more discussion between the local Societies and the OAA and to share recent initiatives and activities. The OAA President also took the opportunity to highlight the current policies and OAA directions to hear feedback from Society Chairs. Projects and activities in discussion were: the role of local Societies; Society membership and fees; an Architecture Policy for Canada; regulation of interior design under the *Architects Act*; Public Procurement, RFPs and Contracts; and World Architecture Day at Queen's Park.

## President's Annual Society Tour

September 11 to December 20, 2018

Throughout the fall, OAA President John Stephenson and OAA Executive Director, Kristi Doyle toured the province to engage the membership in an open discussion regarding the current activities of the Association. They also heard comments, concerns and information on issues facing the profession in each local jurisdiction. The President's annual Society visits kicked off in September with members of the St. Lawrence Valley Society of Architects, and ended on December 20 with a joint meeting with members of both the Hamilton/Burlington Society of Architects and the Niagara Society of Architects. Once again, the President focused his annual tour on hearing directly from local members with respect to their thoughts and concerns. An agenda was circulated to each of the local Societies in advance of the visits. President John Stephenson briefly spoke on three key OAA initiatives that he thought were of most importance to the members and the profession.

The three main topics included in the pre-meeting agenda were:

- Regulation of Interior Design under the *Architects Act*;
- Results of discussions with Infrastructure Ontario and impact on contract language – the ongoing strategy to deal with unreasonable RFPs and contract language; and
- An Architecture Policy for Canada.

After a brief overview of the above topics there was an open discussion with members around issues of local concern and interest.

In addition, members were reminded about the following OAA related events and matters:

- OAA Conference 2019, Quebec City;
- Council Nominations and Elections;
- Reopening of OAA Headquarters – spring 2019;
- Call for Volunteers for OAA Committees;
- SHIFT 2019 – Infrastructure/Architecture Challenge;
- OAA Roundtables on Project Management and Reconciliation; and
- Housing Affordability Study



# Society Annual Reports

The following Societies submitted annual reports:

## Grand Valley Society of Architects - GVSA



Key GVSA activities and initiatives included:

- GVSA sponsored film "Finding John Lingwood" by Dwight Storing to premiere at the Princess Cinemas in Waterloo on January 17, 2019.
- Community Outreach Design Charrette sponsorship with Kitchener Waterloo Art Gallery (KWAG) in early 2019
- Society investment into Social Media Strategy, Website Update and Rebranding to continue in 2019
- Continuing Education Lunch and Learns continually being organized and hosted by GVSA
- Possible co-sponsoring or golf tournament with CSC
- Various causes and local issues are being raised by members and disseminated in our weekly and monthly e-mail bulletins.

*Matt Bolen, Chair*

## Hamilton/Burlington Society of Architects - HBSA



The HBSA continues to play a vital role in our community, providing important commentary and insight into architectural issues facing our city.

This year our two signature events were the Affordable Housing Seminar and the HBSA Architectural Awards.

The Affordable Housing Seminar was a panel discussion regarding affordable housing in Hamilton as part of the Beasley Community Fair on May 6, 2018, featuring Conrad Zurini (Re/Max), Emma Cubbit (Invizij Architects) and Edward John (City of Hamilton). The event was well attended by members of the community and many aspects of this critical issue were tabled, including the challenges facing the development of laneway housing.

The HBSA Architectural Awards is a bi-annual awards program organized by members of the HBSA to recognize outstanding projects by members of our Society. This year, a record number of submissions were received and the event was covered by local media.

Other HBSA activities and initiatives included:

- "Got Wood", an evening of learning presented in partnership with the local chapter of Construction Specifications Canada
- Members of the HBSA participated in the Threshold School of Building's Furniture Building Competition
- The Annual Golf Tournament in partnership with the Hamilton Niagara Chapter of Construction Specifications Canada raised over \$16,000 for local charities.
- The HBSA & Young Architects of Hamilton (YAH) sponsored "Brasilia: Life After Design" at the Art Gallery of Hamilton's Film Festival
- The HBSA continued to contribute to the development of policy at the City of Hamilton as members of the Open for Business Committee and the Development Industry Liaison Group
- "YAH You Can", an event at the monthly Art Crawl gave the public an opportunity to sketch ideas for their city on postcards.

*Graham McNally, Chair*

## London Society of Architects - LSA



Key LSA activities and initiatives included:

- LSA has been focusing on engaging members through our speaker series and social events (building tours and mixers).
- We host two lecture series a year for members and the public, held at Museum London. The events are well attended. The fall series included:
  - Simon Scott, architectural photographer. He had an exhibition at West Vancouver Art Museum. He is well known for photographing numerous buildings, homes and interiors, including the work of renowned Canadian architect Arthur Erickson Over the last three decades.
  - Documentary on Eero Saarinen titled "The Architect Who Saw the Future".
  - Documentary titled "A Convenient Truth - Urban Solutions from Curitiba Brazil".
- We are aiming to refresh our website to have a mobile format and to improve communicating events and news. We are excited for the OAA Website redesign and are looking forward to leveraging that.
- We are aiming to engage local interns, and we are planning on holding social events/meetings for interns in the new year. The OAA initiative to engage local Societies and the schools of architecture is welcome news and LSA is keen to participate.
- We are on the lookout for ConEd opportunities, we are in discussions with ProDem on a potential risk management session this spring.
- We have started collaborating with WRSA by sharing some event announcements, and we are looking for other opportunities. We will be similarly reaching out to GVSA in the new year.
- City of London has been making progress on improving SPA process through Six Sigma Lean initiatives; this work is in its early stages, and several LSA members are engaged with SPA renewal.

*Walter Derhak, Chair*

## Niagara Society of Architects - NSA



Through 2018 the Niagara Society continued with traditional activities, including monthly meetings and ongoing development of the website. Public relations activities were undertaken to increase public, government and business awareness of Niagara area architects. Full pages were taken in the monthly magazine *Business Link Niagara*. In three issues, Niagara area firms placed advertisements; the NSA worked with the publication's staff to create additional advertorial content discussing architecture and architects.

In conjunction with the City of St.Catharines' Performing Arts Centre, the NSA spearheaded and sponsored an Architecture + Design film series. Over the summer three films were shown, followed by a talk and discussion.

The NSA held an 'Architects' Open House', as part of September's Grape and Wine Festival and cultural weekend. The Open House focused on visitor participation. People were invited to judge architectural photographs taken by NSA members and participate in a survey about their reactions to various buildings. A number of submission panels from past Niagara Design Awards were displayed, and local architects discussed architecture and the role of architects. A heritage room displayed models and drawings of noteworthy historic buildings in Niagara and showed a video on the prominent interwar firm of Nicholson & Macbeth. A mid-century modern room included a PowerPoint exhibition of interesting mid-century buildings in Niagara, and there was a children's table with craft supplies, where the children could 'play architect' and create their own building concepts under the guidance of one of the Society's members.

The Niagara Architecture Student Bursary was awarded to a Syllabus student working in one of the local offices.

A "Get Your ConEd Points Day" was held with a program for architects who needed a few more structured or non-structured points before the end of the 2017-18 cycle.

*Ian Ellingham, Chair*

## North Bay Society of Architects - NBSA



Following a year of renewed energy and commitment in 2017, the membership of the NBSA continued to work diligently in 2018 to increase awareness of the Society and present a fresh image to the community. To support this effort, our society is proud to have completed and launched a new website this fall, available for viewing at [nbsa.ca](http://nbsa.ca).

The Society also continued its relationship with the Dionne Quints Heritage Board – a local non-profit responsible for the historic Dionne Quintuplets birth home – for whom we provided support and expertise during their efforts to relocate the historic home to a new location. This year, our society assisted with fundraising events and participated in a commemorative ceremony at the new site of the home, held by the Federal government and attended by over 1000, to recognize the birth of the Dionne Quintuplets as a historical event in Canada. The event garnered national media attention, and links to several of the articles have been included herein.

Our society was also pleased to apply for special purpose funding from the OAA this year – a first for the NBSA. We chose to start small with the goal of receiving \$1500 for the purchase of architecture books to be donated to our local public library. Having received approval for our request, we worked with the library over several months this summer to develop a list of titles to be purchased, focusing first on children's books and then on adult books. We are pleased to report the full value of the \$1500 has been spent, with over 45 books already in hand. A media release and photo opportunity is planned for the new year.

The Society also continues to build relationships with the City of North Bay, participating as a member of the Municipal Heritage Committee, as well as advancing dialogue on issues of concern to our members.

*Nathan Jensen, Chair*

## Northern Ontario Society of Architects - NOSA



**Northern Ontario Society of Architects**

In 2018 NOSA continued to focus on engagement and promotion of our local Society initiatives. It was an eventful year for NOSA. We stepped back from our usual involvement with designing and constructing architectural installations for a local Sudbury Cultural Festival, UpHere, and focused our efforts within our membership. Our executive team reached out to our members and to the community through continuing education, lectures, advocacy and practice discourse.

Key NOSA activities and initiatives included:

- Key sponsor and organizer of two public lectures with the McEwen School of Architecture Lecture Series.
- NOSA hosted architect Johanna Hurme, principal with 5468796 Architecture Inc. from Winnipeg, MB on October 18.
- NOSA will be hosting architect Michael Sorensen, partner with Henning Larsen Architects from Copenhagen on January 31, 2019.
- NOSA monetarily sponsored an architectural evening of installations called Nuit Blanche at the McEwen School of Architecture. An event put on by the architecture students for the community at large.
- In 2014, NOSA approved a motion to contribute towards a student bursary in the newly opened McEwen School of Architecture at Laurentian University. An agreement was signed with LU and NOSA provided \$9,000 that was put towards a student bursary fund. In 2015, it was agreed upon to continue to contribute to this bursary, by providing LU an additional \$1000 per year moving forward. In 2018, NOSA provided the annual \$1000 contribution.
- NOSA hosted the Annual OAA President's Luncheon on November 13.
- On December 4, the Sustainable Built Environment Committee (SBEC) and NOSA hosted FOUR WALLS Building Envelope Performance Workshop where we collaborated in a working session with industry professionals such as architects, engineers, designers, developers, building officials, and students on determining and refining four efficient, relevant, and cost effective high-performance exterior wall assemblies for our Northern climate.
- Ongoing correspondence and outreach to our members through bulletins, reminders and invitations to various architectural/design type events in the community.
- Local Society monthly meetings.

*Amber Salach, Chair*

## Northwestern Ontario Society of Architects - NWOSA



### Key NWOSA activities and initiatives included:

- The Society met five times over the past year, inclusive of the President's visit.
- NWOSA members maintained their involvement in several community and OAA committees such as Clean Green Beautiful, Doors Open, OAAAS, OAA Discipline and Practice Committees.
- The Magnus Theatre Parkette Design is a work in progress to enhance a significant heritage district in Thunder Bay. Discussions with the city will take place regarding incorporation of the WWII Commemorative walk that may inform the direction of the project.
- Discussions continue with our web administrator to revamp the website and make it mobile compatible.
- NWOSA will undertake a dialogue with both Confederation College and Laurentian University to pursue the development of future relationships with the Society.
- NWOSA will approach local representatives of PPM firms to find a constructive way to engage with them.
- The NWOSA sponsored film festival has confirmed the Urban Abbey as a venue and the Honourable Patty Hajdu, Minister of Employment, Workforce Development and Labour, as an interested member of the panel discussion.
- Elections will be held in January for both governing positions for a three year term.

*Brad Green, Chair*

## Northumberland Durham Society of Architects (NDSA)



### Key NDSA activities and initiatives included:

- Jointly with the SLVSA, we continue to provide funding for the Society of Architects Prize to the top design by a graduating Architectural Technology Diploma student at Loyalist College. In March, 2018 NDSA presented an award recognizing students of high academic achievement in the Architectural Technologist program at Loyalist College.
- NDSA Chair, Reginald Freethy, attended the OAA Society Chairs Meeting in May 2018.
- On June 20, 2018 NDSA hosted a Claims Workbook Workshop, presented by Barbara Ross (M.Arch, OAA, MRAIC, FRAIC), founder of the Research in Architecture Studio. The workshop was attended by members of NDSA as well as members from the Trent Society of Architects. This was a continuing education module sponsored by Pro-Demnity Insurance Company.
- On September 18, 2018, NDSA and Trent Society members hosted the annual President's Society Visit, held at Chanterelle's Bistro in Bowmanville. Many thanks to President John Stephenson and Executive Director Kristi Doyle for the overview on bringing ARIDO under the umbrella of the OAA.
- A key issue to NDSA is the ever increasing submission requirements for site plan approvals; excessive costs charged for development charges and the timing of processing site plan approvals.

*Reg Freethy, Chair*

## Ottawa Regional Society of Architects - ORSA



ORSA experienced a year of transition, bringing fresh leadership to the organization with the election of a new executive and almost an entirely new group of volunteers joining the board. Guided by our OAA Council Liaison, Gord Erskine, the executive is well balanced, consisting of both seasoned and newly licensed architects, as well as an intern architect.

The implementation of a new executive taught us that there are challenges with corporate memory in a volunteer-led organization. To ease this transition in the future, one of our goals for 2019 is to develop an executive "user manual." This will include contact information for services, access codes, banking contacts, log-in codes and other aspects.

As the year unfolded, we concluded that the organization faced challenges in communications. The ORSA website, created several years ago, had become dated and was inefficient for communicating with members. The new board struggled to come to terms with access to the site, as well as transference of governance responsibility including hosting, communications, social media, financial accounting and otherwise. In the fall, a new media company was retained to retool the website, repair basic infrastructure and improve functionality. It is hoped that 2019 will see the relaunch of our website, with cohesive communications across all platforms and development of a sustained presence.

In 2018, ORSA funded support for the Women of Architecture (WOA), which aims to champion women throughout their careers in architecture and related fields in the National Capital Region. A WOA talk was held in June, as well as a WOA Mingle event in August. Both were well attended and more events are planned for 2019.

ORSA supported Ottawa Architecture Week (OAW) 2018, [Re]defining Affordability. OAW included several events that were well attended, such as a PechaKucha night, sketch tours, a visit to a Passive House rental project, outdoor film night and vernissage of a local artist's work that centred on a photographic series of some of Ottawa's most praised, and most controversial, examples of affordable housing.

ORSA is looking forward to a year of rebirth in 2019, with integrated communications, events that align with OAA and other City of Ottawa initiatives, as well as outreach to members beyond the core. We hope to have monthly meet-ups to reconnect with members to tackle key issues facing the community.

*Toon Dreesen, Chair*

## St. Lawrence Valley Society of Architects - SLVSA



*St. Lawrence Valley Society of Architects*

The membership continues to seek out avenues to fulfil our mandate for the promotion of architecture to the public in partnership with other initiatives.

Jointly with the Northumberland Durham Society, SLVSA continues to provide funding for the Societies of Architects Prize to the top design by a graduating Architectural Technology Diploma student at Loyalist College.

We also continue to support the local Belleville Film Festival, sponsoring the screening of architecturally themed films. This "community-oriented documentary film festival" is to take place in March 2019.

The OAA President's Dinner was held on September 11 with over 20 members on hand to welcome OAA President John Stephenson and Executive Director Kristi Doyle.

Monthly membership meetings continued into the spring of this year and proved successful in bringing together our increasing intern membership with experienced architect members. Occasional guest speakers drew good attendance, such as a March session with heritage stonemasons Craig Beattie and Mathew McCartney of Edgewater Stonemasons.

After a summer break the SLVSA transitioned to offering members structured learning opportunities. For example, a workshop event on the use of linseed oil paint is planned for early January. It is our hope that this and other future events will draw participation from other members of our local community.

Finally, we are aiming to have the new SLVSA website complete and up and running in early 2019 to better serve members and engage the local community.

*Sam Laffin, Co-Chair  
Kristin James, Co-Chair*

## Toronto Society of Architects - TSA



TORONTO  
SOCIETY OF  
ARCHITECTS

Two thousand and eighteen has been a year of growth and outreach for the TSA – one that has driven our Society to build on our existing programming and establish the appropriate organizational framework to support it. It has also been a year of introspection, evaluating our priorities and laying the groundwork for a more robust and active TSA for years to come.

This year's highlights include 13 forums and lectures ranging from public presentations with members of Toronto's Design Review Panels to more industry specific conversations on talent management. These were complimented by our most popular tour season yet, with both our building tours and walking tours providing an opportunity to members and public alike to explore Toronto's architecture. Our walking tours proved to be exceptionally popular, breaking past years' attendance records with around 1000 attendees.

New this year was a networking event for emerging professionals which connected students, young practitioners and foreign-trained architects to a wide range of architecturally trained professionals and showcased the diversity of our membership. We look forward into establishing this event as part of our permanent programming.

Partnerships have always been key in helping us reach new audiences. Our 2018 partners included the Toronto Design Offsite Festival, Doors Open Toronto, Architect@Work, the Toronto District School Board Newcomer Services, ARIDO GTA Chapter, and the Architectural Conservancy of Ontario Toronto.

We would be remiss not to mention this year's TSA BASH held at the Toronto Central YMCA. It was a wonderful evening of celebration in a beloved Toronto landmark.

*Maria Denegri, Chair*

## Trent Society of Architects - TRENT

### Trent Society of Architects

Key activities and initiatives of the Trent Society of Architects include:

- In the past year, we have had one new member join our Society, and unfortunately a few members relinquished their memberships (due to retirement and inactivity).
- Two of our long-standing members, Ken Trevelyan and Chris Tworowski are (still) transitioning into retirement.
- We continue to struggle with society engagement due to distance, though we recently held a Brunch and Learn that paired Roofing Insulation and Roofing Membranes into a three-hour learning session that was extremely well received, and more importantly, well attended.
- Our Society was the guest of the Northumberland Durham Society of Architects for the 2018 OAA President's Dinner in Bowmanville.
- We will continue to provide our members with learning opportunities and will be working to organize a few community events (PechaKucha, lecture series etc.) this year to keep our members excited and engaged.

*Adam Patrick Brady, Chair*

## Windsor Region Society of Architects - WRSA



The Society's goals over the last year have been to maintain and expand its three primary mandates of outreach, activism and awareness.

We continued to upgrade and update our website [www.wrsarchitects.ca](http://www.wrsarchitects.ca) with refreshed content including Society members, member firms, history of the Society, projects, listing of Society's activities as well commencing "online" registration of our special events and meetings through our Eventbrite account.

We have continued to support our social media presence with both original and edited content through our Facebook, Instagram and Twitter accounts which we also used regularly throughout the year to post our activities. Our Society has continued to maintain and expand on links established with the Michigan Chapter of the Congress of New Urbanism, the MiCNU with senior members of this organization participating in various WRSA events.

Our activism this year again focused primarily on the new Mega Hospital being planned for our region and specifically the site selection process. Our Society established a sub-committee to specifically study the process and site in order to provide opinion to the municipality and provincial government. The sub-committee completed its detailed report in the summer. Consultation was undertaken with the OAA and letter of support was provided. This report was forwarded to various levels of the provincial and municipal governments. The process culminated in the WRSA attending a Municipal Council meeting in which it presented its findings, answered questions and provided a strong opinion against locating the Mega Hospital in a rural, greenfield farm land site on an undeveloped, periphery site on the outer limits of the City. Our Society continues to promote a downtown, urban site and voice its opposition to the rural site.

Our Society expanded its role in this year's City of Windsor "Open Streets" event which involved the temporary closure of roadways to vehicular traffic, allowing people to use them for a host of healthy and fun physical activities. WRSA engaged the public directly during this event through two booths, in the heritage districts of Sandwich Town and Ford City, providing information cards, WRSA swag, and promoting Society events.

We were honoured to once again support the Windsor International Film Festival (WIFF); the second largest volunteer-run film festival in Canada. Our society directly supported four films related to architecture and planning and were proud to be the "Official Downtown Windsor Champion" once again supporting the WIFF's permanent office and downtown screening venues.

*Settimo Vilardi, Chair*

# Supporting Community and Industry Events

## construction®

Construction Toronto is a non-profit annual design and build competition in support of the Daily Bread Food Bank. Since 1999, teams of students and professionals have donated their time, skills and funds to build ingenious structures made of non-perishable food items.

## International Architectural Roundtable at The Buildings Show

The 2018 International Architectural Roundtable, held at the Metro Toronto Convention Centre, kicked off The Buildings Show, the annual industry trade show that includes Construct Canada and the Homebuilder and Renovator Expo. In front of a packed house, four international architects—France's Dominique Jakob, Netherlands' Mels Crouwel and the United States' Eric Owen Moss and Matthew Rosenberg—sat down to discuss the future of design/construction professionals.

## Imagining My Sustainable City

Run by No. 9, the IMSC program is focused on education of elementary school children related to sustainability and green design.

## Timberfever

Presented by Moses Structural Engineers, TimberFever is a design-build competition for architecture and civil engineering students from universities across Canada. Each year, they compete in building a life-size structure out of wood. Industry professionals, volunteers and participants collaborate on this event, held at Ryerson University.

## 2018 Winter Stations Design Competition

Organized by Raw Design, Curio and Ferris + Associates, Winter Stations is an open international design competition located in the Beaches neighbourhood of Toronto. It welcomes artists, designers, architects and landscape architects to create temporary installations anchored to lifeguard stands.

## Urban Design Awards 2018

The City of Oshawa established the Urban Design Awards Program in 2011 to acknowledge the significant contributions that architects make to the appearance, livability and quality of life in our city.

## MArch Symposium 2018: Borders in Architecture

This Ryerson University student panel discussion centred around the barriers architects both endure and take part in designing, beyond the physical and into the realm of social, cultural, economical and political issues.

## IUP Toronto Conference

Co-hosted by Urban Minds and RU A Planner, IUPToronto is a youth urbanism conference that brings together an enthusiastic group of secondary school students across Toronto. The theme "Plan For Good" highlights a drive toward social good through the lens of art, technology and sustainability.

## Waterloo Architecture 50th Anniversary Exhibition and Lectures

Through the work assembled at a gallery in Cambridge, Ont., this Waterloo University exhibition critically examined its approach to education to reaffirm its contemporary relevance in a world of unprecedented possibilities and unceasing brutalities.

## Grow Op 2018

Curated by LeuWebb Projects with Lukus Toane, Grow Op 2018 featured over 25 new artworks, workshops and tours exploring the theme 'After the Flood' through an array of responses—sculpture, installation, photography and new media—that challenge perceptions of nature, the built environment and our influences on both.

## Heritage Toronto Tours

Heritage Toronto's revitalized Architecture of Downtown Yonge Street tour follows a route of underutilized spaces, including parks, side streets and laneways, to show off hidden architectural gems and offer a new perspective on Toronto's built heritage.

## Kosmic Chroma

Kosmic Chroma is an annual showcase event to celebrate the design concepts of the students attending the Azrieli School of Architecture and Urbanism within Carleton University.

## The Annual

The Graduate Architecture, Landscape & Design Student Union (GALDSU) publishes this collection from students at the John H. Daniels Faculty of Architecture, Landscape Architecture, and Design at the University of Toronto.

## 2018 Brownie Awards

Since 2000, the Brownie Awards have recognized the builders, innovators and visionaries who are dedicated to the rehabilitation of brownfield sites that were once contaminated, under-utilized and undeveloped into productive residential and commercial projects.

## Building 22 Edition 18 September

Building 22 is an annual student-initiated publication highlighting works of students and academics from the Azrieli School of Architecture and Urbanism at Carleton University.



## Scholarships

The OAA provides annual scholarships to be awarded to architecture students with the highest overall grade in their first, second, third or fourth year at the following institutions. These scholarships are administered by the schools and awarded at their discretion.

### **University of Toronto—John H. Daniels Faculty of Architecture, Landscape and Design**

Third year – *Tara Castator*

Fourth year – *Nicholas Cordell Reddon*

### **University of Waterloo, School of Architecture**

Second year – *Jing Liao*

Third year – *Olivera Neskovic*

### **Carleton University—Azrieli School of Architecture & Urbanism**

Fourth year – *Isabella Priddle*

Fourth year – *Brigitte Martins*

### **Ryerson University, Department of Architectural Science**

Second year – *Annette Yin Man Chan*

Third year – *Matthew Sauder*

### **Laurentian University—McEwen School of Architecture**

Third year – *Max Vos Coupal*

Fourth year – *Chris Baziv*

### **Ontario College of Art & Design Scholarship**

Scholarship is awarded to a Year 3 student of Environmental Design.

Fourth year – *Michel Saleh*

### **Architectural Guild Prize Fund**

The Medals are awarded annually to the graduating students with the highest grade from each of the four schools of architecture in Ontario.

University of Toronto – *Kinan Hewitt*

University of Waterloo – *Trimira Garach*

Carleton University – *Thomas D. Brintnell*

Ryerson University – *Brandon Bortoluzzi*

### **Milic Scholarship**

The Milic Scholarship is awarded to a student of Crescent School, Toronto, who has demonstrated "pursuit of excellence in all his/her endeavors and helping others to achieve the same", "demonstrated academic excellence and leadership within the student body" and "who is pursuing post-secondary education immediately after graduation".

This scholarship was set up in memory of Vladan Milic, past president of the OAA. The scholarship recipient is:

*William Kang*

## Schools of Architecture in Ontario

The Azrieli School of Architecture & Urbanism at  
Carleton University  
*Ottawa, ON*

University of Toronto  
John H. Daniels Faculty of Architecture, Landscape and  
Design  
*Toronto, ON*

University of Waterloo  
School of Architecture  
*Cambridge, ON*

Ryerson University  
Department of Architectural Science  
*Toronto, ON*

Laurentian University  
McEwen School of Architecture\*  
*Sudbury, ON*

\*Laurentian University School of Architecture is currently in its fifth year of teaching with high expectations towards accreditation as an Ontario School of Architecture.

# Reports from the Schools of Architecture

The following schools and programs submitted annual reports:

## University of Toronto John H. Daniels Faculty of Architecture, Landscape and Design



Richard Sommer  
Dean

John H. Daniels Faculty of Architecture, Landscape, and Design  
University of Toronto

In 2018, the Daniels Faculty further strengthened its programs, outreach, research, and student support. Below are just some of the highlights of the past year.

To start, we welcomed four new core faculty members to support our growing curricular offerings and research. Appointments included Assistant Professor, Building Science, Bomani Khemet; Assistant Professor, Sustainable Built Environments, Alstan Jakubiec; Associate Professor, Urban Design, Jesse LeCavalier; and Assistant Professor Tei Carpenter, who will teach in our architecture program.

Our growing curricular offerings will soon include a new PhD program: a post-professional Doctor of Philosophy in Architecture, Landscape, and Design. This truly unique and highly rigorous interdisciplinary program will train students in multiple specialties and related disciplines to pursue research of the highest academic standard. Approval of this new program is expected in 2019.

With the completion of our new Main Hall and other facilities, we have been able to expand our outreach and enhance learning opportunities for our students and alumni. In May, we partnered with the Pritzker Architecture Prize to present the Pritzker Architecture Prize Laureate Lecture with Balkrishna Doshi. Later that month, we hosted Smartgeometry — a biennial workshop and conference that investigates how digital tools and computation can serve architecture and design. In the fall, we launched our Home & Away Lecture Series, which brings talent and ideas from near and far for a series of discussions and debates on design issues of global importance. Our outreach initiatives also included support for an inaugural summer program, co-organized by Associate Professor Liat Margolis, that engages Indigenous youth in architecture, landscape architecture and urban design.

Research at the Daniels Faculty continues to flourish. Our famed Green Roof Innovation Testing Laboratory (GRIT Lab) completed construction of its second site on the roof of the new Daniels Building. Associate Professor Aziza Chaouni worked with students through her research platform Designing Ecological Tourism to

develop an online app that doubles as a master plan for sustainable tourism in Morocco's Guelmim Province. And Mason White's recently published book, *Many Norths* (co-authored with Lola Sheppard) was called "a timely and critical contribution to design research on the arctic...an important framework and reference," in a review in the *Journal of Architectural Education* (JAE).

Support for our students grew this year thanks to a new \$6-million gift from the John and Myrna Daniels Foundation to create the John and Myrna Daniels Foundation Opportunity Award. This new award will support students who demonstrate both financial need and academic merit.

Meanwhile, Daniels Faculty students and alumni continue to shine.

- Recent graduate David Verbeek (M.Arch 2017) received the Prix de Rome in Architecture for Emerging Practitioners, while Monica Adair and Stephen Kopp (both M.Arch 2005) of the New Brunswick-based firm Acre Architects were awarded the Professional Prix de Rome in Architecture.
- A Daniels Option Studio on Resilient Urbanism in South Florida, taught by Assistant Professor Fadi Masoud, received ARCHITECT's Studio Prize, making it the second year in a row that a graduate studio from the Daniels Faculty has received this prestigious award.
- First year Master of Architecture student James Bird won the President's Award for Outstanding Indigenous Student of the Year.
- Master of Architecture students John Nguyen, Stephen Baik, and Abubaker Bajaman received a 2018 International VELUX Award. The trio also received an Honourable mention in Non Architecture Competitions' 7th International Design Competition "Thinking: Alternative Designs for Offices."
- Daniels Faculty students Feng Le, Vitan Vimal, Jonathan Graham, and Raymond Kuang nabbed the silver spot at the Marvin Architects Student Challenge.
- Master of Architecture students Pedram Karimi and Ehsan Naimpour won the 2018 NAIOP Development Challenge.

We look forward to building on this momentum in 2019.

Dr. Mark Gorgolewski  
Chair  
Ryerson University Department of Architectural Science

The Year 2018 for Ryerson's Department of Architectural Science began with the annual Collaborative Exercise: *Student Housing as Campus Renewal*, a school-wide four day design competition where 30 teams were tasked with proposing innovative and affordable housing solutions for students. Working in Partnership with StudentDwellTO, an initiative by four of Toronto's universities (UofT, York, OCAD, Ryerson), students addressed the dual issue of a lack of affordable units and the undue amount of time and resources students living at home spend commuting to campus. The proposals were exhibited at the Paul H. Cocker Gallery during January, followed by the Graduate Student Thesis Work Exhibition. In the fall, the Department, in conjunction with curator Adil Mansure, presented the exhibition *Finding San Carlino: Instrumentality of an Eternal Baroque*, which challenged the presuppositions of conventions in architectural design (such as universal geometry) through the investigation of architect Borromini's San Carlino Church. Visiting guest lecturers this year have included local architects Carol Phillips and Douglas Cardinal, as well as international architects Helena Casanova, Christoph Dünser, Joan Busquets, and Nille Juul-Sørensen.

Keeping with the mission of the Department as an integral part of the larger community, students participated in many extracurricular activities that enhanced their learning and contributed to community building: *NEST*, one of several winning designs for Toronto's Winter Warming Stations Competition, was headed by a team of DAS undergraduate students. Additionally, through their ongoing collaboration with Ellis Don and Levitt Goodman Architects, graduate students have been continuously lending their expertise to improving the energy efficiency, comfort and durability of the new North York Women's Shelter set to be completed in summer 2019.

A graduate student team led by faculty member Cheryl Atkinson partnered with the Endeavour Centre to design and build an 1100 square foot sustainable prototype, Zero House. The team has been charged with addressing the need for mid-rise urban housing that is energy neutral, as well as providing an alternative to high rise development and urban sprawl. Faculty and Masters students also attended a special educational program in Venice, Italy at the 16th international Biennale of Architecture which explored the concept of *Freespace*: a generosity of spirit and a sense of humanity at the core of architecture's agenda. Students then applied the ideas from this visit to their studio explorations. Students and Faculty also won awards this year: In September, Tatiana Estrina won first place in the ASCA Steel international competition, where she competed against 900 undergraduate and graduate entries worldwide. In November, students participated in the CCA Inter-university Design Competition and placed first place for their design inspired by flexibility, compactness and ease of assembly. Professor Ramani Ramakrishnan has been chosen to design the M.S. Subbulakshmi Auditorium in Chennai, India. Chennai is a vibrant hub for art and culture and Dr. Ramakrishnan's design aims to enhance the sound and renew a cultural centerpiece in this dynamic city.

## McEwen School of Architecture (MSoA) at Laurentian University



David T. Fortin,  
Director of the McEwen School of Architecture

The MSoA is now in its sixth and final year of curricular growth, and excited to graduate its inaugural Masters of Architecture class in 2019. Two thousand and eighteen was a very busy and productive year at the school:

- February 11-13 the MSoA hosted the Canadian Architectural Certification Board (CACB) Candidacy Visiting Team in Sudbury as part of its ongoing Accreditation process. Subsequently, the school was granted formal Candidacy Status by the CACB effective July 1;
- On March 21 the school hosted a one-day conference titled "Work on Wood" including a series of talks and presentations with academics, professionals and industry partners to discuss design and construction with wood;
- The OAA has been generous in offering two Ontario Association of Architects Annual Scholarships to MSoA undergraduate students. This year, Christopher Baziv (4th year) and Max vos Copal (3rd year) were the recipients. They had the top overall GPAs in their respective years. Congratulations to both and thank you to the OAA;
- In March, LGA Architectural Partners received an OAA Award of Excellence for the design of the school, and in August, a Chicago Athenaeum International Architecture Award in the "Schools and Universities" category for 2018;
- From May - December, UNCEDED: Voices of the Land was Canada's official entry to the 2018 Venice Biennale. The exhibit was presented by Douglas Cardinal and co-curated by MSoA director David Fortin and Gerald McMaster. Laurentian University was an institutional partner. Other MSoA faculty and instructors featured in the exhibit were Eladia Smoke, Jake Chakasim, and Patrick Stewart. MSoA students Bohdana Chiupka-Innes and Krystel Clark also participated as Cultural Hosts;
- Fall semester graduate field trips included the following: New York City (drawing course with Professor Patrick Harrop), Copenhagen (design-build studio with Professor Mark Baechler), Helsinki (sacred places studio with Professor Tammy Gaber), Albuquerque, and Moose Factory, Ontario (Indigenous design studio with instructor Jake Chakasim), and Uashat man Mani-Utenam, Northern Quebec (community design studio with Professor Émilie Pinard);
- In September, MSoA student Laila Mourad was part of the first place team ("The Melting Iceberg Water Station") in the Timberfever design-build competition at Ryerson University;
- In November, the school hosted the inaugural McEwen International Advisory Board Meeting. The board includes the following: Terrance Galvin (Chair), Bruce Mau, Jason McLennan, Marianne McKenna, Alfred Waugh, Lisa Rochon, Métis Elder Juliette Denis, Ryan McMahan, DeeDee Eustace, Blaine Nicholls, David Lickley, Osman Abou-Rabia, Rick Hansen, David Fortin, and Cheryl and Rob McEwen; and
- In December, the OAA hosted a one-day Round Table Discussion regarding Truth and Reconciliation in the profession. Participants from the MSoA included Eladia Smoke, David Fortin, Shannon Bassett, Jake Chakasim, and student Bohdana Chiupka-Innes.

## WATERLOO ARCHITECTURE

Dr. Anne Bordeleau,  
O'Donovan Director  
Director of School of Architecture, University of Waterloo

After a productive series of critical conversations orchestrated on the occasion of Waterloo Architecture's 50th anniversary, we are now getting ready to celebrate 40 years in Rome. We invite all alumni, friends and collaborators to join us for a series of events that will unfold in and around our Rome satellite campus in Santa Maria in Trastevere, between Thursday October 30 and Saturday November 2, 2019.

One of this year's realizations has been the publication of the renamed Waterloo Architecture magazine *Galt*, with contributions by students and recent graduates on the theme of *Alternating*. Featuring texts, photographs and drawings from first year to Masters thesis, the publication is a great testimony to the breadth of research that takes place at the School, as it is to the energy and determination of the students who put it together! The call for the second volume, entitled *Breaking*, is out.

The work of our Masters' students was also shown at the Azrieli School of Architecture gallery with an exhibition focusing on thesis processes in architecture through the work of recent graduates Aidan Mitchelmore, Katherine Holbrock-Smith and Eveline Lam. Here in the Cambridge's Design at Riverside Gallery, the exhibition *Traces* featured photography from graduate students Ala Abuhasan, Marco Chimienti, Paniz Moayeri, Victoria Ngai, Thomas Yuan and Victor Zagabe, who each in their own way documented the everyday impact of contested questions from migration, through post-colonial relations, to cremation. Bryce Clayton and Jamie Banks were the recipients of the only two student work awards at the RAIC National Urban Design Awards. Bryce also received the Award of Excellence of the Student Project category for the Edmonton Urban Design Awards for his thesis work "Tactical Infrastructure".

Faculty achievements this year include David Correa's workshop at the University of British Columbia with the creation of the Wander Wood Pavilion, well received and widely reviewed internationally. *The Evidence Room* – by Anne Bordeleau, Donald McKay and Robert Jan van Pelt – just closed in September 2018 after over one year at the Royal Ontario Museum, where Philip Beesley's *Transforming Space* also drew crowds between June and October 2018. The next stop for *The Evidence Room* will likely be Washington, where it should open at the Hirshhorn Museum in May 2019. Other notable works include the Welland Canal Fallen Workers Memorial, completed by Dereck Revington in St. Catarines, Ontario. Dereck is also one of five

international finalists for the San Brenardino December 2 Memorial in California, now in the second phase of selection. With *Lateral Office*, Professor Lola Sheppard presented the exhibition *ScaleShift* at the Rhode Island School of Design, and *Screen Play* at *Nuit Blanche* 2018.

Notable publications include Andrew Levitt's *Listening to Design*, published in May 2018, and Jane Hutton's co-edited book *Wood Urbanism: From the Molecular to the Territorial*, launched in Toronto this past fall. Together with Sameer Farooq and Kika Thorne, and Waterloo Architecture Professor Adrian Blackwell, Jane also collaborated on the Gentrification Tax Action exhibition in different venues both in Hamilton and Toronto – an exhibition included in NOW's magazine list of 2018's 10 best art shows. Elizabeth English continues with her work on Amphibious Architecture and the Buoyant Foundation Project, while Philip Beesley is as active as ever with an expanding network of international collaborators in the *Living Architecture Systems Group*. Finally, Maya Przyblyski, who received a SSHRC grant for her research entitled *Reclaiming the smart city* as well as a *Sidewalk Labs* research grant, was one of the recipients of the 2018 Faculty of Engineering Teaching Excellence Award.

At the School, our ongoing design-build collaboration with first nations is gaining strength and momentum, with partnerships with the Mississaugas of New Credit and the Six Nations of the Grand River Reserve. Plans to continue with a new masterplan at New Credit are under way, with the continued efforts of Professor John McMinn and sessional lecturer Paul Dowling. In addition to a more active engagement in collaborations that acknowledge our position on traditional territory, we are making clear commitments to inclusivity and diversity, and revisiting the ways in which landscape, environment and sustainability are woven into our curriculum. On that topic, a group of students, faculty members and sessional lecturers joined in for a Salon on the Sustainable Development Goals at Queen's Park in the fall, responding to an invitation from the Honourable Elizabeth Dowdeswell, Lieutenant Governor of Ontario.

Within the University, we are pleased to have launched a one-of-a-kind program in Architectural Engineering, a collaboration between the School of Architecture and the Civil and Environmental Engineering department that drew over 90 students in its first year. We have also welcomed a new faculty member, Jonathan Enns, who joined the School of Architecture this fall to contribute to both Architecture and Architectural Engineering. His presence is strengthening a growing core of faculty with research in material science, fabrication and human experience. Together with Philip Beesley, David Correa and Maya Przyblyski, Jonathan Enns was part of the first stage of a CFI proposal that would bring together architects and engineers with plans of a new fabrication facility in Cambridge. The expansion has support from the University as well as from the municipality of Cambridge, and it will be one of our main ventures over the next few years.

I am thankful for the incredible group of students we attract year after year, and to the dedicated faculty, staff, co-op employers and alumni that make the School such a stimulating place. On that note, we had a wonderfully well-attended *Paths to Practice* event in the fall, a day generously sponsored by the OAA that brought great speakers and over 20 firms participating in our job fair. We hope to have many of you join us for our different events this year, whether here in Cambridge, or in Rome this fall!

# Report from the RAIC Syllabus Program

## Royal Architectural Institute of Canada Syllabus Renewal Report

Donald Ardiel,  
Director of Practice Support

This past year marked the 40th anniversary of the RAIC Syllabus program. Recognition for the program was celebrated nationally through 40th anniversary branding, alumni interviews and anniversary memorabilia. The Syllabus program is an alternative path to architectural licensure through a combination of work experience and study. The program is built on an apprenticeship model and the design studios, like the profession itself, are self-organizing systems in each city in which the Syllabus operates. Design studios for Syllabus operate across the country in Halifax, Ottawa, Toronto, London, Thunder Bay, Winnipeg, Saskatoon, Regina, Calgary, Edmonton, Vancouver and Victoria. The Syllabus program has also recently opened a satellite studio in Grand Prairie.

Four students graduated from the Syllabus program in 2018, bringing the total number of graduates to 123. Congratulations goes to the following students who successfully submitted their theses:

- Justin Gammon, Victoria, BC - *Narrative in Architecture: How the Built Environment Tells our Stories;*
- Miranda George, Toronto, ON - *The Effects of the Built Environment on Mental Health: The Recovery & Re-Integration of Mental Health Patients into Society;*
- Justin LeClair, Ottawa, ON - *Knowledge Translation Cultural Centre: An Exploration of Arctic Architecture and its Potential Role in Addressing Food Insecurity; and*
- David Lemieux, Ottawa, ON – *Water Hospitals*

Currently the Syllabus program has 213 active students with approximately 50 students enrolled in the four Ontario design studios last year. In 2018 we updated our policies to support the student experience, and we developed our new student information system with which Syllabus students can now access their personal accounts, grades and course information. Our curriculum documents were also updated to improve the alignment of course learning outcomes with CACB certification standards.

We are proud to say that Syllabus studios are an active and meaningful part of the local architectural communities in each of these cities. Attendance at studios by architects is tremendous. The dedication of thousands of volunteer hours and support from local architects and firms is felt and appreciated in each city.

Looking ahead to 2019, we will be continuing to update our policies, support students and volunteers, enhance our curriculum, and establish the new student information system. We are very excited about what the future holds for the Syllabus program and its community.



It was with deep sorrow that the Members of the OAA learned of the death in 2018 of the following individuals:

William Alsop

David G. Armstrong

Jeanne Arnold

Melvin Boyce

Robert Edward Briggs

Thomas Edward Brown

William John Bula

Jaroslav L. Glos

Ellis Galea Kirkland

John Mumme

Robert. M. Mutrie

Percy George Nash

Joseph Pajovic

William Teron

Bernard P. Terrence

P. Rand Thompson





Ontario Association of Architects

# Auditor's Report and Financial Statements



Ontario Association of Architects

# Senior Vice President and Treasurer's Report



Dear Colleagues,

In my second term as Senior Vice President (SVP) and Treasurer of the OAA, I am pleased to report that the Association continues to be grounded on strong financial footings. We have successfully implemented the strategy discussed at last year's AGM, while maintaining the OAA's regulatory and advocacy mandate.

The Ontario Association of Architects Financial Statements for the fiscal year ended November 30, 2018, including the Independent Auditor's Report, follow for your information. The Auditor's Report, prepared by Grant Thornton LLP, Chartered Accountants, on page 2, states that "the financial statements present fairly, in all material respects, the financial position of Ontario Association of Architects as at November 30, 2018."

The Financial Statements and Auditor's Report were reviewed and recommended for approval by the OAA Audit Committee on February 15, 2019. OAA Council approved the 2018 Financial Statements on March 7, 2019.

A few items of note included in the detail of revenue over expenses on page 3 of the Financial Statements follow:

Continued growth in OAA membership, combined with the cost of living index increase in fees last year, resulted in an increase in income from member dues. Membership continues to grow, up 3.3% compared to the previous year.

Council approved a transfer of \$200,000 from accumulated surpluses to the Major Capital Reserve to further finance the building renovation and reduce the mortgage accordingly. The Major Capital Reserve has provided a significant portion of the funding for the building project in 2018 after which we will contribute to the fund annually to provide for maintenance and repairs.

The OAA HQ Renew + Refresh Project will be completed early next year and we are looking forward to a revitalized carbon neutral building significantly reducing operating expenses for the OAA in the future. Approximately 50% of the funding for the renovations has been provided from the Major Capital Reserve and the other half will be funded by a mortgage amortized over 15 years and offset by the savings in energy costs.

The primary goal of the OAA financial management plan in 2018, was to continue to focus on internal organizational efficiencies in order to maximize the value derived from fee revenue. As a result, we are exiting the 2018 fiscal year with total Members' Equity at \$36,083,682. Of this total amount, \$26,625,402 is related to OAA's investment in Pro-Demnity. This represents a growth over 2017 of \$208,110, including the loss from Pro-Demnity. The remainder of Members' Equity is made up of the three dedicated reserve funds, the depreciated value of capital assets and the unrestricted accumulated surplus. For your reference on the balance sheet, the

Major Capital Reserve Fund totals \$268,402, the Operating Reserve is at \$764,627 and the Legal Reserve is at \$42,500. The use of these funds is restricted by the Association's Reserve Fund Policies.

In addition to these restricted amounts, a further \$1,646,345 remains as unrestricted members' equity which can be used as an additional contingency to offset shortfalls resulting from unbudgeted expenditures or unanticipated revenue fluctuations. It is generally accepted that not-for-profit organizations such as the OAA may accumulate surplus funds for operating purposes up to the equivalent of one year's operating expenses without jeopardizing their not-for-profit status. In accordance with OAA reserve fund policies, the total operating reserves are to be maintained at between six and 12 months of net operating costs. Twelve months of operating costs for 2019 are estimated to be \$6,406,096.

Total Members' Equity reflects the cumulative results of the years of operation of the OAA. At the end of each fiscal year, the net surplus or deficit is added to Members' Equity. This adjustment takes into consideration such items as depreciation on the building, computers and equipment and other capital assets, as well as accruals for 2018 and prior year expenses.

In summary, I am pleased to report that, with the continued careful management of the fees you pay to the Association, the OAA finances are well-positioned for the future. To protect this sound financial position, Council has recommended an increase in fees for 2019 of 3.1%, based on the cost of living index increase, to allow the Association to keep pace with inflation. This is of course subject to ratification by the members at the 2019 AGM.

Respectfully submitted,



*Kathleen Margerat Kurtin, Architect  
B.Arch., OAA  
Senior Vice President and Treasurer*





## Financial Statements

Ontario Association of Architects

November 30, 2018



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## Independent auditor's report

To the Members of  
Ontario Association of Architects

We have audited the accompanying financial statements of Ontario Association of Architects, which comprise the statement of financial position as at November 30, 2018 and the statements of operations, changes in members' equity and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Ontario Association of Architects as at November 30, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Other matter

Our audit was conducted for the purposes of forming an opinion on the financial statements taken as a whole. The supplementary information on page 17 is presented for purposes of additional information and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied, only to the extent necessary to express an opinion, in the audit of the financial statements taken as a whole.

Markham, Canada

March 7, 2019

*Grant Thornton LLP*

Chartered Professional Accountants

Licensed Public Accountants

## Ontario Association of Architects Statement of Operations

Year ended November 30	2018	2017
Revenue		
Annual membership fees	\$ 4,022,291	\$ 3,809,893
Other annual fees and related revenue	1,817,280	1,649,884
Rental and other income from Pro-Deficiency Insurance Company (Note 6(b))	7,002	190,715
Investment income	82,541	63,060
Examination for Architects in Canada (ExAC) fees (Note 8)	66,585	56,856
Conference and annual meeting	1,106,077	53,131
Admission course fees	20,265	48,042
Continuing education	9,500	10,831
Practice management course	78,057	34,965
Sale of publications and other	36,234	33,350
Classifieds income	31,625	23,325
	<b>7,277,457</b>	<b>5,974,052</b>
Expenses (Schedule)		
Salaries and related benefits	2,512,066	2,371,940
Direct program	2,761,316	1,613,156
Building, office services and operating	783,664	1,057,697
Legal fees	316,204	358,409
	<b>6,373,250</b>	<b>5,401,202</b>
Excess of revenue over expenses before other items	<b>904,207</b>	572,850
Leasing and moving costs	(377,568)	(182,805)
Insurance claim proceeds	96,695	-
Loss on disposal of property and equipment	-	(33,823)
Net (loss) income from investment in Pro-Deficiency Insurance Company (Note 6(a))	(415,224)	425,630
Excess of revenue over expenses	<b>\$ 208,110</b>	<b>\$ 781,852</b>

See accompanying notes and schedule to the financial statements.

**Ontario Association of Architects**  
**Statement of Changes in Members' Equity**

Year ended November 30

	Legal reserve	Pro-Demnity Insurance Company (internally restricted)	Major capital reserve (internally restricted)	Operating reserve (internally restricted)	Property and equipment	Unrestricted	Total 2018	Total 2017
Balance, beginning of year	\$ -	\$ 27,040,626	\$ 3,696,790	\$ 1,117,195	\$ 3,372,181	\$ 648,780	\$ 35,875,572	\$ 35,093,720
Excess (deficiency) of revenue over expenses	-	(415,224)	-	-	(347,008)	970,342	208,110	781,852
Invested in property and equipment	-	-	-	-	3,911,233	(3,911,233)	-	-
Transfers								
To internally restricted funds	42,500	-	321,695	25,000	-	(389,195)	-	-
From internally restricted funds	-	-	(3,750,083)	(377,568)	-	4,127,651	-	-
Balance, end of year	\$ 42,500	\$ 26,625,402	\$ 268,402	\$ 764,627	\$ 6,936,406	\$ 1,446,345	\$ 36,083,682	\$ 35,875,572

See accompanying notes and schedule to the financial statements.

## Ontario Association of Architects Statement of Financial Position

November 30 2018 2017

### Assets

Current		
Cash	\$ 383,575	\$ 316,647
Short-term deposits	2,900,000	6,000,000
Accounts receivable (Note 4)	222,486	117,741
Receivable from Committee for the Examination for Architects in Canada (CExAC) (Note 8)	240,684	222,569
Inventories	14,583	19,000
Prepaid expenses	<u>271,137</u>	<u>229,599</u>
	<b>4,032,465</b>	6,905,556
Property and equipment (Note 5)	6,936,406	3,372,181
Investment in Pro-Deficiency Insurance Company (Note 6(a))	<u>26,625,402</u>	<u>27,040,626</u>
	<b><u>\$ 37,594,273</u></b>	<b><u>\$ 37,318,363</u></b>

### Liabilities

Accounts payable and accrued liabilities (Note 7)	\$ 342,876	\$ 278,591
Payable to Committee for the Examination for Architects in Canada (CExAC) (Note 8)	704,300	726,496
Deferred revenue (Note 10)	<u>463,415</u>	<u>437,704</u>
	<b><u>1,510,591</u></b>	<b><u>1,442,791</u></b>

### Members' equity

Invested in:		
Pro-Deficiency Insurance Company (internally restricted)	26,625,402	27,040,626
Major capital reserve (internally restricted)	268,402	3,696,790
Operating reserve (internally restricted)	764,627	1,117,195
Legal reserve (internally restricted)	42,500	-
Property and equipment	6,936,406	3,372,181
Unrestricted	<u>1,446,345</u>	<u>648,780</u>
	<b><u>36,083,682</u></b>	<b><u>35,875,572</u></b>
	<b><u>\$ 37,594,273</u></b>	<b><u>\$ 37,318,363</u></b>

On behalf of the Council

\_\_\_\_\_ Kathleen Kurtin, Senior Vice President and Treasurer

\_\_\_\_\_ Kristi Doyle, Executive Director

See accompanying notes and schedule to the financial statements.

## Ontario Association of Architects Statement of Cash Flows

Year ended November 30

2018

2017

Increase (decrease) in cash and cash equivalents

### Operating

Excess of revenue over expenses	<b>\$ 208,110</b>	\$ 781,852
Items not affecting cash		
Amortization of property and equipment	<b>347,008</b>	362,968
Loss on disposal of property and equipment	-	33,823
Net loss (income) from investment in Pro-Demnity Insurance Company	<b>415,224</b>	(425,630)
	<b>970,342</b>	753,013

### Change in non-cash working capital items

Accounts receivable	<b>(104,745)</b>	(17,734)
Receivable from CExAC	<b>(18,115)</b>	(8,035)
Inventories	4,417	672
Prepaid expenses	<b>(41,538)</b>	(95,748)
Accounts payable and accrued liabilities	<b>64,285</b>	(17,971)
Payable to CExAC	<b>(22,196)</b>	(15,830)
Deferred revenue	<b>25,711</b>	15,370
	<b>(92,181)</b>	(139,276)

**878,161**      613,737

### Investing

Purchase of short-term deposits	<b>(11,400,000)</b>	(9,300,000)
Proceeds on disposal of short-term deposits	<b>14,500,000</b>	9,600,000
Purchase of property and equipment	<b>(3,911,233)</b>	(655,720)
	<b>(811,233)</b>	(355,720)

Net increase in cash during the year

**66,928**      258,017

### Cash

Beginning of year	<b>316,647</b>	58,630
End of year	<b>\$ 383,575</b>	\$ 316,647

See accompanying notes and schedule to the financial statements.

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# Ontario Association of Architects

## Notes to Financial Statements

November 30, 2018

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### 1. Purpose of the Ontario Association of Architects

Ontario Association of Architects (the "Association" or "OAA") regulates the practice of architecture and governs its members in accordance with the Architects Act. The Association is a non-profit organization under the Income Tax Act and is therefore not subject to either federal or provincial income taxes.

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### 2. Role of auditors and the Audit Committee

The external auditors have been appointed by the members pursuant to the Architects Act. Their responsibility is to conduct an independent and objective audit of the financial statements in accordance with Canadian auditing standards and report thereon to the members. The independent auditor's report outlines the scope of their audit and their opinion.

The principal responsibilities of the Audit Committee are to see that accounting policies and internal controls are established and followed, and that the Association issues financial statements that are balanced and present a reasonable assessment of its financial position.

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### 3. Summary of significant accounting policies

The financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organization (ASNPO), the more significant of which are outlined below:

#### Use of estimates

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Actual results could differ from these estimates.

The investment in Pro-Demnity Insurance Company ("Pro-Demnity") and net income from OAA's investment in Pro-Demnity Insurance Company are subject to significant management estimate as a result of Pro-Demnity's provision for unpaid claims. There are several sources of uncertainty that are considered by Pro-Demnity in estimating the amount that will ultimately be paid on these claims. Changes in the estimate of the provision can be caused by receipt of additional claim information, changes in judicial interpretation of contracts, or significant changes in the severity or frequency of claims from historical trends.

#### Financial instruments

The Association's financial instruments comprise cash, short-term deposits, accounts receivable, receivable from CExAC, accounts payable and payable to CExAC.

Financial assets and financial liabilities are initially recognized at their fair value.

The Association subsequently measures all financial assets and financial liabilities at amortized cost. The carrying value of cash, short-term deposits, accounts receivable, and accounts payable approximate fair value due to their short-term nature.

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## Ontario Association of Architects Notes to Financial Statements

November 30, 2018

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### 3. Summary of significant accounting policies (continued)

#### Inventories

Inventories are recorded at the lower of cost and net realizable value and are relieved on a first-in, first-out basis.

#### Property and equipment

Property and equipment are recorded at cost. Contributed property and equipment are recorded at fair value at the date of contribution. Amortization is provided on a straight-line basis over the estimated useful lives of the assets at the following rates:

Building	40 years
Building additions	10 years
Furniture and equipment	10 years
Computer equipment	5 years
Web site development costs	5 years

All costs related to the building review and improvements were expensed until such time that the renovation plan was formally approved. Costs subsequently incurred related to direct construction or development costs, such as materials and labour, are capitalized.

#### Investment in Pro-Demnity Insurance Company

The investment in Pro-Demnity, a wholly-owned subsidiary, is accounted for using the equity method whereby the initial investment is recorded at cost and is subsequently adjusted to reflect the Association's pro-rata share of post-acquisition earnings and capital transactions of Pro-Demnity. Details of Pro-Demnity are disclosed in Note 6.

#### Investment in Ontario Association for Applied Architectural Sciences (OAAAS)

The investment in OAAAS, a wholly-owned subsidiary, is not consolidated. Details of OAAAS are disclosed in Note 9.

#### Members' equity

The Association's Council can internally restrict members' equity to be held for specific purposes. These internally restricted amounts are not available for other purposes without the approval of Council.

Members' equity comprises:

- (a) Invested in Pro-Demnity Insurance Company (internally restricted)

Members' equity in Pro-Demnity represents the Association's investment in Pro-Demnity accounted for using the equity method.

- (b) Invested in major capital reserve (internally restricted)

The major capital reserve represents amounts internally restricted by Council for major capital maintenance, repair or replacement that cannot be otherwise funded in a single budget year through the OAA's existing annual operating budget.



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## Ontario Association of Architects Notes to Financial Statements

November 30, 2018

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### 3. Summary of significant accounting policies (continued)

(c) Invested in operating reserve (internally restricted)

The operating reserve represents amounts internally restricted by Council to ensure the stability of ongoing operations of the organization.

(d) Legal reserve (internally restricted)

The legal reserve fund was established in 2017, and represents amounts internally restricted by Council to provide a source of sustained funding for the legal costs related to Discipline and Act Enforcement that cannot be otherwise funded in a single budget year through the OAA's existing annual operating budget.

(e) Invested in property and equipment

Members' equity invested in property and equipment represents the net book value of property and equipment less any indebtedness thereon.

(f) Unrestricted

Unrestricted members' equity represents the net resources of the Association not internally restricted or related to the Association's net investment in its property and equipment.

### Revenue recognition

Annual membership fees and other annual fees are recognized as revenue over the period to which they relate. Deferred revenue represents annual membership fees, sponsorships, and continuing education fees received in advance.

Conference and annual meeting, rental revenues, admission course fees and classifieds income are recognized as income when the service is provided. Continuing education, Examination for Architects in Canada (ExAC) fees, and practice management course fees are recognized at the time that the course and exam, respectively, are delivered. Publication sales are recognized when the goods have been delivered.

Investment income is recorded as revenue in the year it is earned.

### Donated services

The work of the Association benefits from the voluntary services of many members. Since their services are not normally purchased by the Association and because of the difficulty of determining their fair value, donated services are not recognized in these statements.

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## **Ontario Association of Architects**

### **Notes to Financial Statements**

November 30, 2018

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#### **3. Summary of significant accounting policies (continued)**

##### **Capital disclosures**

The Association's capital comprises members' equity.

The Council's objective is to maintain an unrestricted balance sufficient to meet both the annual working capital requirements and the annual maintenance of the property and equipment. The annual budget is prepared by the Association's staff and reviewed by the Senior Vice President and Treasurer, and Budget Committee. The Senior Vice President and Treasurer, and Budget Committee present the budget to Council for approval. Monthly financial results are monitored by the Senior Vice President and Treasurer, and reported to Council quarterly.

Pro-Demnity was created by the Association for the purpose of being an insurer dedicated to the underwriting of architects' liability coverages. The Association is the sole shareholder. Council reviews the financial results of Pro-Demnity to ensure it is meeting its objective. Pro-Demnity provides the Association with an annual budget and strategy. Financial results are provided by Pro-Demnity and reviewed by Council on a quarterly basis. In addition, three Council members of the Association are members of the Board of Directors of Pro-Demnity.

The purpose of the operating reserve is to ensure the stability of the mission, programs, employment, and ongoing operations of the Association in the event of a sudden or unexpected negative change in revenue that would affect the provision of services to members.

The operating reserve is intended to provide an internal source of funds for situations such as a sudden unforeseen increase in expenses, one-time unbudgeted expense, unanticipated loss in funding, or uninsured loss and gaps in cash flow resulting from the uneven receipt of revenue relative to expenses within the budget year. The operating reserve may also be used for one-time, nonrecurring expenses that would build long-term capacity, such as staff development or education, research and development, or investment in infrastructure. It is to be stressed that such development is expected to be extraordinary and not be a source of continuing education or planned development.

The purpose of the major capital reserve is to provide a source of sustained funding for capital maintenance and repair as well as capital improvements that cannot be otherwise funded in a single budget year through the OAA's existing annual operating budget for repair and maintenance of the building.

The purpose of the legal reserve fund is to provide an internal source of sustained funding for the legal costs related to Discipline and Act Enforcement that cannot be otherwise funded in a single budget year through OAA's existing annual operating budget for meeting the Association's requirements to govern the profession in order that the public interest be protected. The reserve is not intended to provide funding for insurable losses, nor for operating expenses but is strictly reserved for legal expenses that cannot otherwise be funded.

## Ontario Association of Architects Notes to Financial Statements

November 30, 2018

### 4. Accounts receivable

	<b>2018</b>	2017
Miscellaneous receivables, net of prepaid fees	\$ (8,188)	\$ 12,861
GST/HST	<b>202,074</b>	71,199
Accrued interest	<b>28,600</b>	<b>33,681</b>
	<b>\$ 222,486</b>	<b>\$ 117,741</b>

### 5. Property and equipment

	Cost	Accumulated Amortization	<b>Net Book Value</b>	2018	2017
				Net Book Value	Net Book Value
Land	\$ 470,000	\$ -	<b>\$ 470,000</b>	\$ 470,000	\$ 470,000
Building	6,828,666	1,000,000	<b>5,828,666</b>	2,141,083	2,141,083
Building additions	1,155,502	906,242	<b>249,260</b>	364,810	364,810
Furniture and equipment	133,119	49,637	<b>83,482</b>	88,745	88,745
Computer equipment	570,024	344,772	<b>225,252</b>	226,916	226,916
Web site development costs	191,754	112,008	<b>79,746</b>	80,627	80,627
	<b>\$ 9,349,065</b>	<b>\$ 2,412,659</b>	<b>\$ 6,936,406</b>	<b>\$ 3,372,181</b>	<b>\$ 3,372,181</b>

Building includes \$4,328,666 (2017 - \$578,583) (Note 11) that is not yet being amortized as it is a project in process.

### 6. Pro-Demnity Insurance Company

- (a) The Association's wholly-owned subsidiary, Pro-Demnity, has not been consolidated in these financial statements but accounted for using the equity method (Note 3). The Association's investment in Pro- Demnity is as follows:

	<b>2018</b>	2017
Investment in Pro-Demnity, beginning of year	<b>\$ 27,040,626</b>	\$ 26,614,996
Net income (loss) of Pro-Demnity for the year ended December 31	<b>644,264</b>	61,813
Other comprehensive (loss) income for the year ended December 31	<b>(1,059,488)</b>	363,817
Comprehensive (loss) income	<b>(415,224)</b>	425,630
Investment in Pro-Demnity, end of year	<b>\$ 26,625,402</b>	\$ 27,040,626

## Ontario Association of Architects Notes to Financial Statements

November 30, 2018

### 6. Pro-Demnity Insurance Company (continued)

A financial summary of Pro-Demnity as at December 31 (its fiscal year end) is as follows:

	<b>2018</b>	2017
Financial position		
Total assets	<b>\$ 104,890,868</b>	\$ 99,334,763
Total liabilities	<b>\$ 73,258,966</b>	\$ 67,287,637
Shareholder's equity	<b>31,631,902</b>	32,047,126
	<b>\$ 104,890,868</b>	<b>\$ 99,334,763</b>
Results of operations		
Net premiums earned	<b>\$ 13,581,733</b>	\$ 12,330,655
Net claims and claim adjustment expenses incurred	<b>12,462,482</b>	10,567,822
Underwriting income before expenses and commissions	<b>1,119,251</b>	1,762,833
Operating expenses, commissions and premium tax	<b>3,179,912</b>	3,475,364
Net underwriting loss	<b>(2,060,661)</b>	(1,712,531)
Net investment income	<b>2,764,301</b>	1,784,519
Income before income taxes	<b>703,640</b>	71,988
Income taxes	<b>59,376</b>	10,175
Net income for the year	<b>644,264</b>	61,813
Other comprehensive income for the year	<b>(1,059,488)</b>	363,817
Comprehensive (loss) income for the year	<b>\$ (415,224)</b>	\$ 425,630
Cash flows		
Cash flows from operating activities	<b>\$ 5,469,727</b>	\$ 1,782,922
Cash flows from investing activities	<b>(2,951,676)</b>	(6,838,258)
Cash flows from financing activities	<b>-</b>	5,000,000
Net increase (decrease) in cash	<b>\$ 2,518,051</b>	\$ (55,336)

(b) Rental and other income from Pro-Demnity comprises:

	<b>2018</b>	2017
Rent	<b>\$ -</b>	\$ 99,274
Administrative service fees	<b>-</b>	84,192
PCS transfer	<b>2,646</b>	2,893
Recognition of deferred revenue for server room reimbursement	<b>4,356</b>	4,356
	<b>\$ 7,002</b>	\$ 190,715

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## Ontario Association of Architects Notes to Financial Statements

November 30, 2018

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### 6. Pro-Demnity Insurance Company (continued)

The lease agreement and the Master Services agreement between the Association and Pro-Demnity ended August 15, 2017 and was not extended.

All transactions are recorded at their exchange amount.

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### 7. Accounts payable and accrued liabilities

Total government remittances payable, including harmonized sales tax payable at November 30, 2018, are \$Nil (2017 - \$Nil).

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### 8. Examination for Architects in Canada (ExAC)

The Association has entered into an agreement with the ten other provincial and territorial associations to manage the ExAC examination process and the associated Committee for the Examination for Architects in Canada (CExAC). The agreement outlines how revenues are to be allocated and how costs, primarily related to the development of the exam, are to be recovered. The Association has been appointed to act as the administrator of the program.

The amounts included in the financial statements are as follows:

	<u>2018</u>	<u>2017</u>
Accounts receivable (jurisdiction exam fees to be received in 2019)	<b>\$ 240,684</b>	<b>\$ 222,569</b>
Accounts payable (represents the CExAC Maintenance Fund Account balance to cover 2019 expenses and approved reserve)	<b>\$ 704,300</b>	<b>\$ 726,496</b>
Association's portion of jurisdictional exam fees (included in ExAC fees revenue)	<b>\$ 66,585</b>	<b>\$ 56,856</b>
Association's ExAC exam administration (included in Schedule of Expense - direct program expense)	<b>\$ 43,183</b>	<b>\$ 44,152</b>

## Ontario Association of Architects Notes to Financial Statements

November 30, 2018

### 9. Ontario Association for Applied Architectural Sciences

In 2011, the Association assumed 100% control of Ontario Association for Applied Architectural Sciences (OAAAS). OAAAS recognizes technologists in the building discipline. OAAAS offers a program that allows qualified individual technologists who are focused in building design to advance their professional status. Ultimately, through licensure by the Association, qualified members will be able to perform certain architectural services. A Licensed Technologist OAA will have the legal right to design larger restaurants, taller houses and taller low-rise apartment buildings.

The program recognizes three categories of building designers: Associate OAAAS, Technologist OAAAS, and Licensed Technologist OAA. The OAAAS serves as a forum for establishing the education, experience and examination requirements for all three levels.

A financial summary of OAAAS as at November 30 (its fiscal year end) is as follows.

	<u>2018</u>	<u>2017</u>
Financial position		
Total assets	<u>\$ 51,343</u>	<u>\$ 44,302</u>
Total liabilities	<u>\$ 15,897</u>	<u>\$ 8,856</u>
Net assets	<u>\$ 35,446</u>	<u>\$ 35,446</u>
	<u>\$ 51,343</u>	<u>\$ 44,302</u>
Results of operations		
Total revenue	<u>\$ 67,411</u>	<u>\$ 56,426</u>
Total expenses	<u>118,978</u>	<u>133,097</u>
Deficiency of revenue over expenses before undernoted:	<u>(51,567)</u>	<u>(76,671)</u>
OAA contributions	<u>51,567</u>	<u>76,671</u>
Excess of revenue over expenses	<u>\$ -</u>	<u>\$ -</u>
Cash flows		
Cash flows from (to) operating activities	<u>\$ 32,591</u>	<u>\$ (14,998)</u>

During the year, the Association paid \$77,564 (2017 - \$70,419) to OAAAS.

### 10. Deferred revenue

	<u>2018</u>	<u>2017</u>
Annual membership fees, sponsorships, and Continuing Education fees	<u>\$ 447,203</u>	<u>\$ 424,636</u>
Server room income from Pro-Demnity	<u>8,712</u>	<u>13,068</u>
Sponsorship income	<u>7,500</u>	<u>-</u>
	<u>\$ 463,415</u>	<u>\$ 437,704</u>

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## Ontario Association of Architects

### Notes to Financial Statements

November 30, 2018

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#### 11. Building initiative

Included in Council, committees, task groups (Schedule of Expenses) are costs of \$Nil (2017 - \$Nil) incurred related to the building initiative. In addition, \$3,750,083 (2017 - \$444,882) of costs have been capitalized as part of building. All costs capitalized to date on the project have been funded by the major capital reserve fund.

Total cumulative costs are as follows:

	<u>2018</u>	<u>2017</u>
Building renovation costs expensed	\$ 499,579	\$ 499,579
Building renovation costs capitalized	<u>4,328,666</u>	<u>578,583</u>
	<u>\$ 4,828,245</u>	<u>\$ 1,078,162</u>

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#### 12. Credit facilities

The Association has available a revolving term loan up to a maximum of \$4,850,000, repayable on March 31, 2019, bearing a Bankers' Acceptance Fee of 1.6% per annum. As at November 30, 2018 the balance outstanding on the facility was \$Nil. The purpose of the facility is to fund a portion of the building renovation. On completion of the renovation, the revolving term loan will be transferred to a non-revolving term loan.

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#### 13. Lease commitment

The Association is committed to under operating leases for the rent for the current premise for the period extending to 2019 in the amount of \$91,449.

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#### 14. Employee future benefits

The Association provides a defined contribution pension plan for voluntary participants. Total employer contributions were \$79,812 (2017 - \$76,882). There are no further funding requirements.

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## Ontario Association of Architects Notes to Financial Statements

November 30, 2018

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### 15. Trust funds

The Association holds in trust the following funds, which have not been included in these financial statements:

	<u>2018</u>	<u>2017</u>
Architectural Guild Prize Fund	\$ 184	\$ 131
Ontario Association of Architects Trust Fund Scholarships	15,684	15,607
DaVinci Trust Fund	1,171	1,171
Plachta Fund	<u>93,173</u>	<u>102,530</u>
	<u>\$ 110,212</u>	<u>\$ 119,439</u>

Income from grants and interest of \$31,874 (2017 - \$30,658) were recognized during the year. Prizes and medals of \$41,101 (2017 - \$31,301) were paid during the year.

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### 16. Financial instruments

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below.

#### Credit risk

Credit risk is the risk of financial loss occurring as a result of a counterparty to a financial instrument failing to discharge an obligation or commitment that it has entered into with an organization. The Association's main credit risk relates to its accounts receivable and its receivable from CExAC. The Association provides for its exposure to credit risk by dealing with counterparties it believes to be credit worthy, and by creating an allowance for doubtful accounts when appropriate. As at November 30, 2018, the allowance for doubtful accounts is \$Nil (November 30, 2017 - \$Nil).

#### Interest risk

Interest rate price risk is the risk that the fair value of a fixed interest bearing financial instrument will fluctuate due to changes in market interest rates. Interest rate cash flow risk is the risk that the cash flows of the Association will fluctuate due to changes in market interest rates on variable interest bearing financial instruments. The Association is subject to interest rate price risk on its short-term deposits.

#### Market risk

The Association is exposed to certain market risks which cause the fair value of investments to fluctuate. To protect against this risk, management has developed an investment policy which requires investments to meet specific requirements. As a result, it is management's opinion that the Association is not exposed to significant market risk arising from financial instruments.

#### Currency risk

Currency risk is the risk to the Association's earnings that arises from fluctuations of foreign exchange rates and the degree of volatility of these rates. It is management's opinion that the Association is not exposed to significant currency risk arising from its financial instruments as the number of foreign exchange transactions is limited.



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## **Ontario Association of Architects Notes to Financial Statements**

November 30, 2018

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### **16. Financial instruments (continued)**

#### **Liquidity risk**

Liquidity risk is the risk that the Association will encounter difficulty in raising funds to meet commitments associated with its financial liabilities. The Association is exposed to liquidity risk mainly in respect to its current liabilities.

The Association manages its liquidity risk by forecasting cash flows from operations, investing and financing activities to ensure that it has sufficient funds available to meet current and foreseeable financial obligations. As a result, it is management's opinion that the Association is not exposed to significant liquidity risk arising from its financial instruments.

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### **17. Comparative figures**

Comparative figures have been adjusted to conform to changes in the current year presentation in the schedule of expenses.

## Ontario Association of Architects Schedule of Expenses

Year ended November 30	2018	2017
Salaries and related benefits	<b><u>\$ 2,512,066</u></b>	<b><u>\$ 2,371,940</u></b>
Direct program		
Conference	1,039,140	42,111
Council, committees, task groups	642,946	715,856
Communications/public information	383,778	194,178
Media relations program	173,533	163,690
Society funding and other contributions	175,946	161,398
Liaison with Government and other	149,952	77,526
Continuing education	73,178	120,702
Examination for Architects in Canada (Note 8)	43,183	44,152
Admission course	42,284	61,043
Sale of publications and other	25,902	26,714
Practice consultation service	11,474	5,786
	<b><u>2,761,316</u></b>	<b><u>1,613,156</u></b>
Building, office services and operating		
Building	140,041	299,693
Amortization of property and equipment		
Computer equipment	113,716	131,276
Building additions	115,550	115,550
Building	62,500	62,500
Web site development costs	38,351	32,537
Furniture and equipment	16,891	21,105
OAAAS (Note 9)	77,564	71,703
Printing and office supplies	55,318	80,328
Computer	36,491	77,801
Insurance	33,825	34,122
Telephone, internet access/hosting	33,480	60,779
Postage	30,273	40,420
Professional fees	24,095	24,250
Fees processing charges	5,569	5,633
	<b><u>783,664</u></b>	<b><u>1,057,697</u></b>
Legal fees		
Prosecutions and injunctions	150,112	45,668
Discipline hearings and appeals	112,554	257,352
General	53,538	55,389
	<b><u>316,204</u></b>	<b><u>358,409</u></b>
	<b><u>\$ 6,373,250</u></b>	<b><u>\$ 5,401,202</u></b>

See accompanying notes to the financial statements.

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